

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY
COUNTY AIRPORT AUTHORITY (MSCAA) September 13, 2018

CALL TO ORDER

APPROVAL OF BOARD MEETING MINUTES *August 16, 2018*

RECOGNITION OF VISITORS, OTHERS

Resolutions for Approval This Month

1. Approval of Contract- Parking & Ground Transportation Management Srv. – ABM Aviation, Inc.
2. Approval of Contract- Ready Mix Concrete – Delta Industries, Inc., dba Tri-State Ready Mix
3. Approval of Amendment No. 4 – Contingency Increase for Expenditures for 3130 Tchulahoma Warehouse Modifications-Construction

Division Reports

TREASURER and PROPERTIES REPORTS

Forrest Artz, Vice President of Finance and Administration/CFO

OPERATIONS REPORT

Terry Blue, Vice President of Operations

INFORMATION ITEMS

CLOSED EXECUTIVE SESSION

NEXT BOARD MEETING – October 18, 2018

RESOLUTION

WHEREAS, pursuant to public advertisement, Statements of Qualifications for Parking & Ground Transportation Management Services for the Memphis-Shelby County Airport Authority ("Airport Authority") were received as follows:

REQUEST FOR QUALIFICATIONS
PARKING & GROUND TRANSPORTATION MANAGEMENT SERVICES
FOR MEMPHIS INTERNATIONAL AIRPORT

Received August 8, 2018

STATEMENTS OF QUALIFICATIONS RECEIVED FROM:

ABM Aviation, Inc.*

Imperial Parking, LLC *

LAZ Parking Georgia LLC *

Parking Systems of America*

SP Plus Corporation *

** Out of town firms*

and,

WHEREAS, the scope of services consists of the operation, management, security, customer assistance, and other ancillary services of the Memphis International Airport parking and ground transportation areas; and,

WHEREAS, the term of the contract will be for five (5) years with a renewal option of up to two (2) years at the sole discretion of the Airport Authority for a potential total contract term of seven (7) years; and,

WHEREAS, the Qualifications were evaluated according to established criteria; and after review, Parking Systems of America was deemed non-responsive; and,

WHEREAS, the selection committee interviewed the remaining four (4) firms; and,

WHEREAS, the selection committee subsequently ranked the top two (2) firms in the following order:

1. ABM Aviation, Inc.
2. LAZ Parking Georgia LLC

and,

WHEREAS, Management staff will negotiate a contract for services to be performed with the number-one ranked firm; however, if negotiations are unsuccessful with the number-one ranked firm, negotiations will terminate with that firm and begin with the next-ranked firm until a satisfactory agreement has been reached; and,

WHEREAS, in furtherance of its Disadvantage Business Enterprise (DBE) Program, the Airport Authority established a DBE goal of 23% for the full term of this contract; and,

WHEREAS, all respondents pledged to meet or exceed the DBE goal; and,

WHEREAS, because this was a qualifications-based selection process, DBE partners, dollars, and percentages will be determined in negotiations; and,

WHEREAS, airport management recommends award of the contract to ABM Aviation, Inc;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the award to ABM Aviation, Inc. is hereby approved, and the President and CEO or his designee is hereby authorized to negotiate and execute a contract for parking and ground transportation management services, with cost to be paid from the Airport Authority's operating funds.

RESOLUTION

WHEREAS, by Resolution No. 18-4835, adopted May 17, 2018, approval was granted for the award of a contract to Delta Industries, Inc., dba Tri-State Ready Mix for the purchase of 700 psi flexural strength concrete and econocrete subbase concrete; and

WHEREAS, Delta Industries did not execute the contract due to their inability to meet the specifications due to the lack of a raw material locally; and,

WHEREAS, the Authority issued a new bid with amended specifications; and,

WHEREAS, pursuant to public advertisement, Bids for providing Ready Mix Concrete for the Memphis-Shelby County Airport Authority ("Authority") were received as follows:

REQUEST FOR BIDS
READY MIX CONCRETE
MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY
MEMPHIS INTERNATIONAL AIRPORT
Received September 7, 2018

BID RECEIVED FROM:	700 psi Flexural Strength <u>Concrete</u>	Econocrete <u>Subbase Concrete</u>
Delta Industries, Inc., dba Tri-State Ready Mix	\$127.00 CY	\$115.00 CY

and,

WHEREAS, one bid was received and opened after approval from the President and CEO in accordance with Authority Policy; and,

WHEREAS, the scope of services includes purchasing of 700 psi flexural strength concrete and econocrete subbase concrete for the Memphis International Airport Complex maintenance and repairs; and,

WHEREAS, quantities purchased are based on need; therefore, actual costs over the five-year contract period will fluctuate based on actual concrete delivered; and,

WHEREAS, the contract term is for one year with four annual renewals at the Authority's sole discretion; and,

WHEREAS, Airport Management recommends award of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with Delta Industries, Inc., dba Tri-State Ready Mix as herein described, cost to be paid from Authority's Annual Operating Funds and any other funds as identified by the CFO.

09-13-18

RESOLUTION

WHEREAS, by Resolution No. 18-4833, adopted April 12, 2018, approval was granted for award of contract to A&B Construction Company, Inc. in the amount of \$1,881,310.00 for the project described as:

3130 TCHULAHOMA WAREHOUSE MODIFICATIONS – CONSTRUCTION MSCAA PROJECT NO. 14-1379-21-01

WHEREAS, as contained in Resolution No. 18-4833, approximately 110,000 square feet within the facility is currently under lease to Federal Express Corporation; and,

WHEREAS, the base contract contemplated roof repairs to the north end of the facility and an evaluation of the roof on the south end of the facility; and,

WHEREAS, the entire roof must be repaired in order to make the entire facility leasable; and,

WHEREAS, it is now Airport Management's desire to implement Contract Amendment No. 4 for repairs to the balance of the rusted metal roof decking on the south end of the 3130 Tchulahoma Warehouse building, and for additional contingency to cover the roof expense as well as any unforeseen expenditures through completion of the project; and,

WHEREAS, the Initial Contingency Amount (ICA) was established at \$188,131.00; and,

WHEREAS, Airport Authority Management has negotiated Contract Amendment No. 4 to establish a not-to-exceed budget amount of One Hundred Thirty Thousand and 00/100 Dollars (\$130,000.00); and,

WHEREAS, Management proposes to amend the contract as follows:

Original Amount of Contract	\$ 1,881,310.00
Contract Amendment No. 1	\$ 27,226.19
Contract Amendment No. 2	\$ 22,350.09
Contract Amendment No. 3	\$ 11,444.08
Contract Amendment No. 4	<u>\$ 130,000.00</u>
TOTAL AMENDED CONTRACT AMOUNT	\$ 2,072,330.36

and,

WHEREAS, Amendment No. 4 will exceed the funds approved in the ICA by \$2,889.36 and leave no funding for any other unforeseen issues encountered in the project; and,

WHEREAS, the Airport Management's Capital Program Executive Staff, by action taken on September 11, 2018, recommends approval of Amendment No. 4 to Contract Agreement 14-1379-21-01; and,

WHEREAS, additionally, Airport Management's Capital Program Executive Staff, recommends an increase of \$50,000 to the Initial Contingency Amount (ICA) amount of \$188,131.00 for a total revised ICA of \$238,131 leaving a remaining contingency amount of \$47,110.64, after Amendment No. 4; and,

WHEREAS, in furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Airport Authority established a DBE goal of 26% for the full term of this contract; and,

WHEREAS, A&B Construction, Inc. is a local, certified DBE contractor and will self-perform approximately 24.5% of the requirement and subcontract the remaining 1 ½ % with another local, certified DBE; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute Amendment No. 4 to Contract Agreement 14-1379-21-01 with A&B Construction Company, Inc. as herein described and increase the Initial Contingency Amount to \$238,131, with all costs to be paid from 2017 Capital Outlay Carryforward and 2018 Capital Outlay Funds, Roof Replacement 3130 Tchulahoma Road, and other sources identified by the CFO.

09-13-18