

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY (MSCAA) June 21, 2018

CALL TO ORDER

APPROVAL OF BOARD MEETING MINUTES *May 17, 2018*

RECOGNITION OF VISITORS, OTHERS

**Resolutions for Approval This Month**

1. Approval of Agreement- Single Source Vendor for Wildlife Damage Management Program- APHIS-WS
2. Approval of Contract – Security Services and Parts for Access Control and Closed-Circuit Television – Schneider Electric Buildings Americas, Inc
3. Approval of Contract- Material Spreader for Delcing Operations per Nation Joint Powers Alliance (NJPA) - Wausau Equipment Company
4. Approval of Contract – Dump/Spreader Truck (#2) per National Joint Powers Alliance (NJPA) – MHC Kenworth Truck Company
5. Approval of Contingency Increase – Concourse “A” Restrooms & Apron Level Improvements - Construction

**Division Reports**

TREASURER and PROPERTIES REPORTS

Forrest Artz, Vice President of Finance and Administration/CFO

CONSTRUCTION REPORT

James Hay, Director of Development

OPERATIONS REPORT

Thomas Wallace, Director of Public Safety

INFORMATION ITEMS

NEXT BOARD MEETING – July 26, 2018 (*adjusted date*)

## RESOLUTION

WHEREAS, Memphis-Shelby County Airport Authority (“Authority”) entered into a Cooperative Service Agreement (“Agreement”) with the United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) - Wildlife Services (WS) effective July 1, 2002 to provide a wildlife damage management program for the protection of human health and air traffic safety at airports operated by the Authority; and,

WHEREAS, APHIS-WS has statutory authority under applicable federal legislation (46 Stat. 1468; 7 U.S.C. 426-426b and 101 Stat. 1329-331, 7 U.S.C. 426c – March 2, 1931 and December 22, 1987, respectfully) to cooperate with states, local jurisdictions, individuals, public and private agencies, organizations, and institutions conducting a program of wildlife service’s involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety; and,

WHEREAS, wildlife hazards and wildlife mitigation are critical to the safety of airports and aviation transportation; and,

WHEREAS, APHIS-WS, has submitted their cost proposal covering the period of July 1, 2018 through June 30, 2019 at a total cost of One Hundred Nineteen Thousand Seven Hundred and Sixty-Five Dollars (\$119,765.00) which is the same as previous year and is reasonable and acceptable to the Authority; and,

WHEREAS, in accordance with established policies, the Authority has listed APHIS-WS as a Single Source Vendor for the wildlife damage management

program at Memphis International, Charles W. Baker, and General Dewitt Spain Airports; and,

WHEREAS, Airport Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute the Agreement as herein described, cost to be paid from MSCAA Annual Operating Funds or other funds as identified by the CFO.

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6-21-18

RESOLUTION

WHEREAS, in accordance with state law requirements and internal policy (Policy 801 (7)(a)), the Memphis-Shelby County Airport Authority (“Authority”) is authorized by the public purchasing provisions of state law to participate in the cooperative purchasing of supplies and/or services; and,

WHEREAS, the Authority approved purchases pursuant to the Master Intergovernmental Cooperative Purchasing Agreement (“Agreement”) with the National Intergovernmental Purchasing Alliance Company (“IPA”); and,

WHEREAS, pursuant to this Agreement, the Authority desires to purchase security services and parts to maintain access control and closed-circuit television (“CCTV”) infrastructure throughout the entire Memphis International Airport Complex; and,

WHEREAS, a contract will be entered into under the National IPA # 170504-18106 with Schneider Electric Buildings Americas, Inc. (“Schneider”); and,

WHEREAS, fees for the contract that will cover the next two years are as follows:

7/1/2018 – 6/30/2019	\$239,500
7/1/2019 – 6/30/2020	\$239,500

WHEREAS, Airport Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with Schneider as herein described, cost to be paid from MSCAA Annual Operating Funds and any other funds as identified by the CFO.

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RESOLUTION

WHEREAS, in accordance with state law requirements and internal policy (Policy 801 (7)(a)), the Memphis-Shelby County Airport Authority (“Authority”) is authorized by the public purchasing provisions of state law to participate in the cooperative purchasing of supplies and /or services; and,

WHEREAS, by Resolution #14-4684, dated, September 18, 2014, the Authority’s Board of Commissioners approved purchases by the Authority pursuant to the Joint Exercise of Powers Agreement (“Agreement”) with the National Joint Powers Alliance (“NJPA”); and,

WHEREAS, pursuant to this Agreement, the Authority desires to purchase a material spreader for deicing operations of runways and taxiways; and,

WHEREAS, the purchase of the material spreader will be under NJPA Contract Number 080114-EPK with Wausau Equipment Company (Wausau); and,

WHEREAS, the purchase under the NJPA Contract referenced above is priced as follows:

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<b>Material Spreader Epoke S3800-2T Sirius AST</b>	<b>Not to Exceed \$110,000</b>
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WHEREAS, the purchase of this item is included within the approved FY 2019 Operating Budget; and,

WHEREAS, in order to receive the material spreader prior to our next winter season, time is of the essence; and,

WHEREAS, Airport Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his

designee is hereby authorized to execute a contract with Wausau as herein described, cost to be paid from FY 2019 MSCAA Operating Funds and any other funds as identified by the CFO.

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06-21-18

RESOLUTION

WHEREAS, in accordance with state law requirements and internal policy (Policy 801 (7)(a)), the Memphis-Shelby County Airport Authority (“Authority”) is authorized by the public purchasing provisions of state law to participate in the cooperative purchasing of supplies and/or services; and,

WHEREAS, by Resolution #14-4684, adopted September 18, 2014, the Authority’s Board of Commissioners approved purchases by the Authority pursuant to the Joint Exercise of Powers Agreement (“Agreement”) with the National Joint Powers Alliance (“NJPA”); and,

WHEREAS, Kenworth Truck Company participates in the NJPA through MHC Kenworth, an authorized dealer; and,

WHEREAS, pursuant to the Agreement, the Authority desires to purchase one (1) dump/spreader truck to be utilized primarily in winter operations to clear airfield pavements; and,

WHEREAS, the purchase of the dump/spreader truck will be made under NJPA Contract Number 081716-KTC with MHC Kenworth (“NJPA Contract”); and,

WHEREAS, the purchase of the dump/spreader truck under the NJPA Contract is priced as follows:

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TOTAL PURCHASE PRICE:	Not to Exceed \$165,000
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WHEREAS, the Authority’s approved FY 2019 Operating Budget included the purchase of the dump/spreader truck within the Capital Outlay area; and,

WHEREAS, Airport Management recommends approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with MHC Kenworth as herein described, cost to be paid from MSCAA Operating Funds or any other funds as identified by the CFO.

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06-21-18



RESOLUTION

WHEREAS, by Resolution No. 17-4800, adopted August 17, 2017 approval was granted for award of contract to A&B Construction Company, Inc. (A&B), in the amount of \$1,561,058.00 for the project described as:

**CONCOURSE A RESTROOMS AND APRON LEVEL IMPROVEMENTS -  
CONSTRUCTION  
MSCAA PROJECT NO. 14-1379-18-01**

WHEREAS, in accordance with Policy 701, the Airport Authority's Capital Program Executive Staff proposed, and the Board approved by Resolution an Initial Project Contingency Amount (ICA) of \$234,158.70 (15%) for the project; and,

WHEREAS, Management has amended the contract as follows:

Original Amount of Contract	\$ 1,561,058.00
Contract Amendment No. 1	\$ 84,525.26
Contract Amendment No. 2	\$ 78,086.22
Contract Amendment No. 3	\$ 55,080.04
Contract Amendment No. 4	<u>\$ 14,479.11</u>
TOTAL AMENDMENTS	\$ 232,170.63

**TOTAL AMENDED CONTRACT AMOUNT \$ 1,793,228.63**

and,

WHEREAS, A&B, during the final months of construction, identified an unforeseen, differing site condition and they proceeded to perform corrective action with the intent to submit a claim for additional costs; and,

WHEREAS, upon reaching substantial completion, A&B submitted aforementioned claim, and the claim has been deemed to be valid; and,

WHEREAS, this unforeseen cost, if paid, will cause the total project cost to exceed previously Board authorized not-to-exceed project budgeted amounts; and,

WHEREAS, Airport Management's Capital Program Executive Staff, by action taken on June 18, 2018, recommends approval of an increase to the project contingency, and therefore total authorized spending authority, by \$3,000 to a total Project Contingency Amount of \$237,158.70 for the project in order to cover additional costs related to the aforementioned, unforeseen claim; and,

WHEREAS, in furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Airport Authority established a DBE goal of 25% for the full term of this contract and actual DBE participation has met these goals as A&B Construction is a certified DBE;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to increase the contingency budget for Contract Agreement 14-1379-18-01 with A&B Construction Company, Inc. as herein described.

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RESOLUTION

WHEREAS, by Resolution No. 17-4800, adopted August 17, 2017 approval was granted for award of contract to A&B Construction Company, Inc. (A&B), in the amount of \$1,561,058.00 for the project described as:

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