

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY COUNTY AIRPORT
AUTHORITY (MSCAA) November 21, 2019

CALL TO ORDER

RECOGNITION OF VISITORS, OTHERS

APPROVAL OF BOARD MEETING MINUTES *October 10, 2019*

Resolutions for Approval This Month

1. Recognition of Robert ("Bob") G. Wilson – Wilson Air Center
2. Approval of Contract – Physical Access Control System (PACS)/Security System Services –
Schneider Electric
3. Approval of Contract– Installation of Cabling and Cameras – Schneider Electric
4. Approval of Contract – Replacement of Chiller #6 – Trane US Inc.
5. Approval of Contract – Replacement of Windows and Skylights -Binswanger Enterprises, LLC
6. Nomination of 2020 Board Vice Chairman and Secretary

Division Reports

TREASURER and PROPERTIES REPORTS

Forrest Artz, Vice President of Finance and Administration/CFO

OPERATIONS REPORT

Thomas Wallace, Director of Operations & Public Safety

CONSTRUCTION REPORT

James Hay, Director of Development

CLOSED EXECUTIVE SESSION

INFORMATION ITEMS

NEXT BOARD MEETING – December 19, 2019

RESOLUTION

WHEREAS, the Memphis-Shelby County Airport Authority ("Airport Authority") is authorized by the public purchasing provisions of state law to participate in the cooperative purchasing of supplies and/or services and, as an exception to the bidding requirements, such authority is set forth in Policy 801(7)(a) of the Airport Authority's Policy Manual; and,

WHEREAS, Schneider Electric ("Schneider") is a current service provider for OMNIA Partners and, under OMNIA Partners cooperative purchasing contract #R170504; Schneider is authorized to provide security system services; and,

WHEREAS, the Airport Authority desires to upgrade its Physical Access Control System ("PACS"); and,

WHEREAS, Schneider's Continuum, the existing PACS, has been in use by the Airport Authority for 8 years and is reaching the end of its useful life; and,

WHEREAS, Schneider offers a product known as Security Expert; and,

WHEREAS, Security Expert will meet the Airport Authority's requirements for a PACS; and,

WHEREAS, the scope of work includes, but is not limited to, provision, installation, and customization of the PACS, replacement of existing controller boards, testing and commissioning of the system, project management, labor, and other services; and,

WHEREAS, integration of a new PACS that is not a Schneider system would result in a considerable increase in cost due to the requirement to redevelop existing

integrations and to replace additional components of the PACS including head end hardware, cabling, card readers, and other door hardware; and,

WHEREAS, under the terms of the OMNIA Partners contract, Schneider has proposed to complete the project for a fee of \$492,800.00; and,

WHEREAS, while the OMNIA Partners contract does not include participation goals for Disadvantaged Business Enterprises ("DBE"), Schneider has voluntarily proposed local DBE participation of approximately 11%; and,

WHEREAS, cooperative purchasing agencies can change service providers and, should such a service provider change occur during the term of the cooperative purchasing contract described herein, Airport Authority Management requests authorization to likewise change service providers to remain compliant with the cooperative purchasing contract offered by the agency referenced herein; and,

WHEREAS, Airport Authority Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with Schneider Electric, as herein described, cost to be paid from the Airport Authority's Operating Funds or any other funds as identified by the CFO.

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11-21-19

RESOLUTION

WHEREAS, the Memphis-Shelby County Airport Authority ("Airport Authority") is authorized by the public purchasing provisions of state law to participate in the cooperative purchasing of supplies and/or services and, as an exception to the bidding requirements, such authority is set forth in Policy 801(7)(a) of the Airport Authority's Policy Manual; and,

WHEREAS, Schneider Electric ("Schneider") is a current service provider for OMNIA Partners and, under OMNIA Partners cooperative purchasing contract #R170504, Schneider is authorized to provide security system services; and,

WHEREAS, by Resolution #19-4894 adopted by the Board of Commissioners ("Board") on June 27, 2019, the Airport Authority awarded a contract for the purchase of cameras to Schneider; and,

WHEREAS, by the aforementioned Resolution, installation of cabling and the cameras was excluded from the purchase and the approval for such would be presented separately to the Board for consideration; and,

WHEREAS, the scope of work includes, but is not limited to, installation of the cameras, installation of conduit, pulling of cable, video management system configuration, project management, labor, post-installation testing, and other services; and,

WHEREAS, under the terms of the OMNIA Partners contract, Schneider has proposed to complete the project for a fee of \$188,900.00; and,

WHEREAS, while the OMNIA Partners contract does not include participation goals for Disadvantaged Business Enterprises ("DBE"), Schneider requested that

the Airport Authority establish a DBE goal; and the Airport Authority responded with a race-neutral DBE goal of 10%; and,

WHEREAS, Schneider has proposed local DBE participation of approximately 59%; and,

WHEREAS, cooperative purchasing agencies can change service providers and, should such a service provider change occur during the term of the cooperative purchasing contract described herein, Airport Authority Management requests authorization to likewise change service providers to remain compliant with the cooperative purchasing contract offered by the agency referenced herein; and,

WHEREAS, Airport Authority Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with Schneider Electric, as herein described, cost to be paid from the Airport Authority's Operating Funds or any other funds as identified by the CFO.

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11-21-19

RESOLUTION

WHEREAS, the Memphis-Shelby County Airport Authority ("Airport Authority") is authorized by the public purchasing provisions of state law to participate in the cooperative purchasing of supplies and/or services and, as an exception to the bidding requirements, such authority is set forth in Policy 801(7)(a) of the Airport Authority's Policy Manual; and,

WHEREAS, Trane U.S. Inc. ("Trane") is a current service provider for OMNIA Partners and, under OMNIA Partners cooperative purchasing contract #15-JLP-023, Trane is authorized to provide HVAC products, installation, services and related products and services; and,

WHEREAS, the Airport Authority intends to replace Chiller #6, a 1000-ton Trane chiller which is currently out of service; and,

WHEREAS, the scope of work includes removal of the existing chiller, purchase and installation of a new chiller, mechanical services, electrical services, structural services, design/engineering services, project management, labor, and specialty equipment including a crane and forklifts; and,

WHEREAS, under the terms of the OMNIA Partners contract, Trane has proposed to complete the project for a fee of \$827,701.00, which consists of \$425,838.00 for equipment and \$401,863.00 for services; and,

WHEREAS, Airport Authority Management recommends that a contingency budget of \$40,186.30 (10% of services) be established for this project, resulting in a total project value of \$867,887.30; and,

WHEREAS, while the OMNIA Partners contract does not include participation goals for Disadvantaged Business Enterprises (“DBE”), Trane has requested the Airport Authority to establish a DBE goal on the service portion of the project; and the Airport Authority responded with a DBE goal of 22% for the services portion of the project only; and,

WHEREAS, a DBE goal has not been assessed against the purchase of the chiller and other equipment because the equipment would be provided directly by the manufacturer; and,

WHEREAS, Trane has proposed local DBE participation of approximately 45% for the services portion of the project; and,

WHEREAS, Airport Authority Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with Trane US. Inc., as herein described, cost to be paid from the Airport Authority’s Operating Funds or any other funds as identified by the CFO.

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11-21-19

RESOLUTION

WHEREAS, the Memphis-Shelby County Airport Authority ("Airport Authority") is authorized by the public purchasing provisions of state law to participate in the cooperative purchasing of supplies and/or services and, as an exception to the bidding requirements, such authority is set forth in Policy 801(7)(a) of the Airport Authority's Policy Manual; and,

WHEREAS, Binswanger Enterprises, LLC, dba Binswanger Glass ("Binswanger") is a current service provider for The National Purchasing Cooperative ("NPC") and, under NPC's cooperative purchasing contract #577-18, Binswanger is authorized to provide building maintenance, repair and operations supplies and equipment; and,

WHEREAS, six glass windows and ten plastic skylights were damaged during the tornado that touched down at Memphis International Airport on October 21, 2019; and,

WHEREAS, under the terms of the NPC contract, Binswanger has proposed to repair the windows and skylights for a fee of \$165,750.00; and,

WHEREAS, while the scope of work does not include new gasketing for the windows being repaired because preliminary investigations have indicated that the gaskets should be reusable; and,

WHEREAS, Binswanger has proposed, if necessary, to provide new gasketing at a cost of \$5,000.00 per window, resulting in a \$30,000.00 budget for new gasketing for the six windows; and,

WHEREAS, Airport Authority Management recommends that a contingency budget of \$16,575.00 (10%) be established on the repair of the windows and skylights, resulting in a total base project budget value of \$183,325.00 and establish a second contingency budget for new gasketing in the amount of \$30,000.00, resulting in a total authorized budget of \$212,325.00; and,

WHEREAS, Airport Authority Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with Binswanger Enterprises, LLC, as herein described, cost to be paid from the Airport Authority's Operating Funds, insurance proceeds, or any other funds as identified by the CFO.

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11-21-19