

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY COUNTY AIRPORT  
AUTHORITY (MSCAA) January 16, 2020

CALL TO ORDER

RECOGNITION OF VISITORS, OTHERS

APPROVAL OF BOARD MEETING MINUTES *December 19, 2019*

**Resolutions for Approval This Month**

1. Approval of Contract – Roofing Repair at 3505 Tchulahoma Facility – Ark Roofing, Inc.
2. Approval of Contract – Concourse Modernization – Art Program – The Urban Art Commission

**Division Reports**

TREASURER and PROPERTIES REPORTS

- **Due to the early timing of the meeting this month, the Finance and Properties Reports for January will be provided at the February 20<sup>th</sup> Board Meeting.**

OPERATIONS REPORT

Terry Blue, Vice President of Operations

MSCAA PROGRESS REPORT

Scott A. Brockman, President and CEO

INFORMATION ITEMS

NEXT BOARD MEETING – February 20, 2020

## RESOLUTION

WHEREAS, on September 28, 2017 by Resolution 17-4808 the Board of Commissioners of the Memphis-Shelby County Airport Authority ("Airport Authority") authorized the President and CEO to enter into a contract for On-Call Roofing Repair with Ark Roofing, Inc. ("Ark"); and,

WHEREAS, Ark is a certified Disadvantaged Business Enterprise; and,

WHEREAS, the Airport Authority's building located at 3505 Tchulahoma (former Administrative Support Facility) requires roofing repairs; and,

WHEREAS, the scope of work includes, but is not limited to, debris removal, installation of temporary safety measures, installation of new thermoplastic polyolefin membranes, installation of new coverboards, installation of new retrofit drains, removal and replacement of metal coping, project management, and labor; and,

WHEREAS, Ark has proposed to complete the project for a fee of \$127,048.00; and,

WHEREAS, Airport Authority Management recommends that a contingency budget of \$12,704.80 (10%) be established for this project, resulting in a total project value of \$139,752.80; and,

WHEREAS, Airport Authority Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority that the President and CEO or his designee is hereby authorized to award the work as herein described to Ark Roofing, Inc., under existing Contract 18-01071 with costs to be paid from the Airport Authority's operating funds or any other funds as identified by the CFO.

## RESOLUTION

### **CONCOURSE MODERNIZATION – Art Program MSCAA PROJECT NO. 13-1370-03**

WHEREAS, in continuation of the Concourse Modernization program, the Board of Commissioners of Memphis-Shelby County Airport Authority (MSCAA) expressed a desire for the modernized facility to be World Class and to include an art component; and,

WHEREAS, at the recommendation of the President, the Board established an Ad-Hoc Art Committee; and,

WHEREAS, four members of the Board of Commissioners have volunteered to serve on the Ad-Hoc Art Committee and assist and direct the development and implementation of the art component for the modernized facility (Art Program); and,

WHEREAS, The Board of Commissioners recommended leaders in the art community to volunteer and assist the Ad-Hoc Art Committee members with developing recommendations for the Art Program; and,

WHEREAS, after multiple meetings and research by various Committee members, the Ad-Hoc Art Committee, including the volunteer leaders in the art community, have recommended the use of The Urban Art Commission to provide consulting services to develop the Art Program; and,

WHEREAS, MSCAA staff, along with The Urban Art Commission, developed a scope of services to include: creation of an ongoing art program; identification of locations within the modernized facility where an art component would enhance the passenger experience; development of a budget for an art program; research the artists, artwork and art installations to be recommended to the Ad Hoc Art

Committee; plan for solicitations for artists for the display of various forms of artwork at specific locations; review of the artwork submissions; assist the Ad Hoc Art Committee with the selection of artists for commissioned pieces; negotiate contract terms with selected artists for the commissioned pieces; provide any requirements for installation of the commissioned pieces to the construction team for coordination of future installation; and coordinate and supervise the commissioned art piece installation; and,

WHEREAS, the budget for the Art Program and the contract with The Urban Art Commission has been recommended to be established at \$1.5 Million, consisting of a negotiated management fee of 17% or \$255,000 for services and the balance (or \$1,245,000) designated for commissioned art pieces and their installation; and,

WHEREAS, The Urban Art Commission is hereby designated as a single-source provider for these services, because of its recognition in the local art community for its ability to assist government agencies with the selection and purchase of art installations for public facilities; and,

WHEREAS, MSCAA Management's Capital Program Executive Staff, by action taken January 13, 2020, recommends approval of a contract with The Urban Art Commission; and,

WHEREAS, MSCAA Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee, is hereby authorized to execute a contract with The Urban Art

Commission, as herein described, cost to be paid from funds as identified by the CFO.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the Ad-Hoc Art Committee is hereby delegated authority to approve all art work encompassed within this program.

# \_\_\_\_\_  
01-16-2020