

## **Memphis International Airport Tarmac Delay Contingency Plan**

The Memphis International Airport has prepared this Tarmac Delay/Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012 for operations at the Memphis International Airport (MEM). Questions regarding this plan can be directed to Robert Jacobs at [rjacobs@flymemphis.com](mailto:rjacobs@flymemphis.com).

Memphis International Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport and (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, the Memphis International Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Memphis International Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at (901) 922-8117 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following:

- Limited availability of ground support equipment, including ground power and conditioned air;
- Limited availability of terminal facilities outside of scheduled terminal operations as the terminal is not open 24 hours;
- Limited gate space; and
- Limited hours of availability of CBP

### **Airport Information:**

Memphis International Airport (MEM)  
2491 Winchester Rd Ste. 113  
Memphis, TN 38116

24-hour contact information for airport:  
901-922-8298 or 901-922-8333

Name and title of person preparing the plan:  
Robert Jacobs, AAE, Manager of Operations

## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

The Memphis International Airport has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. Memphis International Airport will utilize available equipment to assist in deplaning passengers as soon as practicable after receiving requests from airlines at the contact number listed above. The Memphis International Airport will also maintain and provide a list of airlines, ground handlers, fixed base operators (FBO's) and others based at The Memphis International Airport who may have equipment and personnel to safely deplane passengers to airlines that have incurred excessive tarmac delays as soon as practicable after receiving requests from such airlines at the contact number listed above.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at Memphis International Airport are under preferential lease to air carriers and are not fully controlled by the airport during those time periods when the tenant's usage of that gate meets the usage specified in the preferential use lease. We may be able to direct a tenant airline to accommodate another air carrier aircraft at its' preferentially leased gate during those time periods when the tenant airline is not using, or not scheduled to use, the gates. We will direct our tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate during those time periods the gates are not in use or not scheduled to be in use to the maximum extent practicable.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

The Memphis International Airport has defined sterile areas capable of accommodating limited numbers of international passengers. We will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection (CBP) to be deplaned into these sterile areas to the extent practicable.

### **For passengers deplaning on the hardstands:**

- International arriving passengers must not have access to their checked baggage prior to processing through CBP
- Baggage must not be transported in the same vehicle as the passengers
- Any personnel required to escort passengers must have the appropriate CBP seal affixed to their MEM SIDA badge

## **Public Access to the Emergency Contingency Plan**

Memphis International Airport (MEM) will provide public access to this emergency contingency plan by posting a notice of availability on the Memphis International Airport website ([www.flymemphis.com](http://www.flymemphis.com)).