

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY  
COUNTY AIRPORT AUTHORITY (MSCAA) November 19, 2020

CALL TO ORDER

***Board Meeting provided via ZOOM Webcast to Airport Authority Staff and  
the Public.***

APPROVAL OF BOARD MEETING MINUTES: ***October 15, 2020***

**Resolutions for Approval This Month**

Approval of Fifth Contract Year and the Estimated Budget for Construction  
Quality Control and Testing Services

Approval of Contract – Airline Operations Space Renovations/Construction A&B  
Construction Company, Inc.

**Division Reports**

TREASURER and PROPERTIES REPORTS

Forrest Artz, Vice President of Finance and Administration/CFO

OPERATIONS REPORT

Terry Blue, Vice President of Operations

INFORMATION ITEMS

NEXT BOARD MEETING – ***December 17, 2020***

## RESOLUTION

WHEREAS, by Resolution 16-4771, adopted December 15, 2016, the Board of Commissioners (“Board”) of the Memphis-Shelby County Airport Authority (“Airport Authority”) authorized the execution of a three-year base contract with two optional one-year extensions with Professional Services Industries, Inc. to provide on-site construction quality control and testing services on an as-needed basis in support of the Airport Authority’s Capital Improvement Program for the project described as:

**CONSTRUCTION QUALITY CONTROL AND TESTING SERVICES  
Memphis International Airport  
MSCAA PROJECT NO. 16-1405-00**

WHEREAS, Contract No. 16-1405-00 was executed effective December 30, 2016 (“Contract”) and established a scope of services with commensurate unit billing rates and an estimated budget for the first contract year of \$500,000; and,

WHEREAS, by Resolution No. 17-4820 adopted on December 14, 2017, the Board authorized an estimated not-to-exceed budget for the second contract year of \$650,000; and,

WHEREAS, by Resolution No. 18-4865 adopted on December 13, 2018, the Board authorized an estimated not-to-exceed budget for the third contract year of \$950,000; and,

WHEREAS, by Resolution No. 19-4915 adopted on December 19, 2019, the Board authorized an estimated not-to-exceed budget for the fourth contract year of \$950,000; and,

WHEREAS, Airport Authority Management has negotiated billing rates for the fifth year, which is the second and final optional year of the Contract, and an estimated not-to-exceed budget in the amount of \$850,000, which is based on currently active and anticipated projects and will be tracked by specific project and expenditures; and,

WHEREAS, due to the lack of subcontracting opportunities, the Airport Authority was unable to establish a Disadvantaged Business Enterprise (DBE) goal for this Contract; and,

WHEREAS, the Airport Authority's Capital Program Executive Staff, by action taken on October 22, 2020, recommends approval of the estimated budget for the fifth contract year of Contract No. 16-1405-00; and,

WHEREAS, Airport Authority Management also recommends approval of the estimated budget for the fifth contract year, effective January 1, 2021;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to operate within the estimated budget for the fifth contract year for Contract No. 16-1405-00 with Professional Services Industries, Inc., as herein described, effective January 1, 2021, cost to be paid from various funding sources as approved for each project associated with the required testing or any other funds as identified by the CFO.

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RESOLUTION

WHEREAS, pursuant to public advertisement, bids were received as follows:

REQUEST FOR BIDS  
AIRLINE OPERATIONS SPACE RENOVATIONS - CONSTRUCTION  
MSCAA PROJECT NO. 18-1418-01  
MEMPHIS INTERNATIONAL AIRPORT  
Received November 3, 2020

BIDDER	BID AMOUNT
A&B Construction Company, Inc.*	\$2,905,380.00
Chris Woods Construction Company, Inc.*	\$3,296,000.00
Flintco, LLC* #	\$4,449,000.00
Grinder Taber & Grinder, Inc.*	\$3,352,996.00

*\*local*

*#non-responsive*

and,

WHEREAS, the Bids include interior office space build-out for airline support operations, as well as, tenant office and storage spaces on the apron level of the Modernized B Concourse. The work includes, but is not limited to; office areas, meeting rooms, storage areas, break rooms with counter/cabinet space, and restrooms. The project also includes, but is not limited to; installation of new framing, drywall and ceiling, interior finishes, painting, doors, floor coverings, low voltage cabling and security/surveillance equipment installation, HVAC, plumbing, lighting, electrical, storage space, and other efforts as necessary for each airline; and,

WHEREAS, the Bids were evaluated according to established criteria; and,

WHEREAS, A&B Construction Company, Inc. was deemed the lowest responsive bidder; and,

WHEREAS, the Airport Authority Management's Capital Program Executive Staff recommended award of the Bid in the total amount of \$2,905,380.00 to A&B Construction Company, Inc., and an Initial Contingency Amount (ICA) in the amount of \$290,538.00 (10%) for the project, which, in accordance with Airport Authority Policy 701, requires approval of the President and CEO and the Board; and,

WHEREAS, in furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Airport Authority established a DBE goal of 26% for the full term of this contract; and,

WHEREAS, A&B Construction Company, Inc. is a local DBE prime contractor and will be self-performing 27% of the total project, which will total \$780,758.00; and

WHEREAS, Airport Authority Management recommends the approval of a contract with A&B Construction Company, Inc.;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with A&B Construction Company, Inc. as herein described, cost to be paid from Authority Capital Funds, Bond Funds, PFCs, State Grant Funds, or any other Funds that may be identified by the CFO.

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