

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY (MSCAA) May 20, 2021

CALL TO ORDER

***Board Meeting conducted in person for the Board of Commissioners and Airport Authority Executive Staff and via ZOOM Webcast to the Public.***

APPROVAL OF BOARD MEETING MINUTES: ***April 15 , 2021***

**Resolutions for Approval This Month**

Approval to Increase Initial Contingency Amount (ICA) and To Increase the Project Scope for the Airline Operations Space Renovations - Construction

Approval of Change Order with Motorola Solutions, Inc., for the System To Meet the Operational Needs of the Memphis -Shelby County Airport Authority

Approval of Fiscal Year 2022 Budget (July 1, 2021 – June 30, 2022)

**Division Reports**

TREASURER and PROPERTIES REPORTS

Forrest Artz, Vice President of Finance and Administration/CFO

OPERATIONS REPORT

Terry Blue, Vice President of Operations

INFORMATION ITEMS

NEXT BOARD MEETING – ***June 17, 2021***

## RESOLUTION

### CONCOURSE MODERNIZATION AIRLINE OPERATIONS SPACE RENOVATIONS - CONSTRUCTION MSCAA PROJECT NO. 18-1418-01

WHEREAS, in continuation of the Concourse Modernization program, the Board of Commissioners of Memphis-Shelby County Airport Authority (MSCAA) awarded A&B Construction Company, Inc., a contract for the construction and build-out of interior space on the apron level of the Modernized Concourse for airline support operations, including tenant office and storage spaces; and,

WHEREAS, based on an overall review of the entire concourse project, management has determined that it is the best interest of the Authority to increase the scope of the original contract, to include, but not limited to, additional airline and tenant support operations space and modifications to an airline operations space; and,

WHEREAS, as part of that review, it was determined that other improvements not included in any other contract were also necessary, including, but not limited to the construction of a new trash chute to apron level dumpsters; the installation of a satellite-based entertainment system and televisions; and, the installation of additional fiber optic cable in support of concourse and concession operations; and,

WHEREAS, the aforementioned additional scope is anticipated to increase the overall construction cost by an estimated amount of \$819,264.30; and,

WHEREAS, the Board approved award of the base project in the total amount of \$2,905,380.00 to A&B Construction Company, Inc. for Airlines Operations Space Renovations, and an Initial Contingency Amount (ICA) in the amount of \$290,538.00 (10%) for the project; and,

WHEREAS, management has reviewed all active contracts related to the Concourse Modernization and has determined that the contract with A & B Construction to facilitate these items best meets the needs of the Authority; and,

WHEREAS, the Airport Authority's Capital Program Executive Staff met and recommended approval of the scope change and an increase to the Initial Contingency Amount (ICA) by an additional \$122,889.65, which, in accordance with Airport Authority Policy 701, requires approval of the President and CEO and the Board; and,

WHEREAS, in furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Airport Authority established a DBE goal of 26% for the full term of this contract; and,

WHEREAS, A&B Construction Company, Inc. is a local DBE prime contractor and will be self-performing 27% of the total project; and,

WHEREAS, Airport Authority Management recommends the approval of the award of additional project scope to A&B Construction Company, Inc., and the adjustment to the ICA;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to increase the overall base project scope by \$819,264.30 and increase the Initial Contingency Amount (ICA) by an additional \$122,889.65 as herein described, costs to be paid from Authority Capital Funds, Bond Funds, PFCs, State Grant Funds, or any other Funds as identified by the CFO.

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5-20-2021

## RESOLUTION

WHEREAS, by Resolution #17-4819, dated December 14, 2017, the Board of Commissioners of the Memphis-Shelby County Airport Authority (“Airport Authority”) approved award of a contract to Motorola Solutions, Inc. (“Motorola”), to purchase an 800 MHz Public Safety Radio Network System (“System”); and,

WHEREAS, under the aforementioned Resolution, the Airport Authority approved a budget of \$3.5 million for the purchase; and,

WHEREAS, the aforementioned Resolution referenced the requirements of our FAA Grant Assurances and Homeland Security Presidential Directive that requires us to have interoperable communications with other joint response and aid entities; and,

WHEREAS, the City of Memphis (“City”) recently purchased a Motorola Radio System as part of a competitive process; and,

WHEREAS, due to the specialized nature of Authority operations, not all required or necessary equipment was accommodated under the City’s competitive process; and,

WHEREAS, the Airport Authority entered into contract with Motorola for the System on December 27, 2017, with a contract price of \$3,181,241; and,

WHEREAS, Airport Authority staff has determined that contract changes to the scope of work are needed in order for the System to fully meet the operational needs of the Airport Authority; and,

WHEREAS, the proposed contract changes include WiFi-capable integrations, online radio management, crash phone implementation, server upgrades, upgraded digital recording capabilities, and deletion of certain console relocation services; and,

WHEREAS, Motorola has proposed to complete the contract changes for a cost

of \$363,473, bringing the total contract value to \$3,546,714; and,

WHEREAS, the amended total of the contract will now exceed the budgeted amount previously approved; and,

WHEREAS, in the furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Airport Authority established a DBE goal of 17% for the full term of this Contract; and,

WHEREAS, Airport Authority Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a Change Order with Motorola Solutions, Inc., in accordance with this Resolution, with cost to be paid from the Airport Authority's annual operating funds or any other funds as identified by the CFO.

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05-20-21

RESOLUTION

WHEREAS, the Memphis-Shelby County Airport Authority (“Authority”) has prepared the Fiscal Year 2022 (July 1, 2021 – June 30, 2022) Operations and Maintenance Budget, including corresponding airline rates and charges; and,

WHEREAS, the Airport Authority Board Finance and Administration Committee and Airport Authority Management recommends adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that approval be and is hereby granted to adopt the Fiscal Year 2022 Operations and Maintenance Budget as herein described and the corresponding rates and charges contained therein.

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*05/20/21*