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## Career Opportunity Memphis-Shelby County Airport Authority

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<b>Job Title:</b>	Airport Police Officer (Nonexempt)
<b>Department:</b>	Airport Police
<b>Deadline to Apply:</b>	Open Until Filled
<b>Annual Rate:</b>	\$52,889.82 - \$62,223.20
<b>Job Number:</b>	2021-06-17 PSAPO

### About the Job

Under moderate supervision, maintains public order, prevents crimes, enforces laws and ordinances, protects life and property, and provides public safety within departmental policies and guidelines. Performs tasks mandated by federal government pertaining to civil aviation security regulations in a courteous and professional manner. An Airport Police Officer is an armed peace officer of the State of Tennessee and may work in uniform or plain clothes assignments.

### Responsibilities

1. Patrols designated area by foot, car, and other means to preserve law and order, discover and deter crimes. Enforces federal and state laws and regulations, local ordinances, Airport Security Program requirements, and airport rules and regulations. Provides written reports of all activity.
2. Responds to law enforcement calls for service, security breaches, violations of security regulations and trespasses. Takes appropriate law enforcement action as required or assigned. Assesses situation's apparent facts before acting. Uses physical force and police trained methods when necessary. Maintains self-composure and acts with a high degree of integrity and independence while performing duties.
3. Directs vehicular traffic, investigates vehicular accidents on Airport property and produces detailed written accident reports.
4. Provides general and aviation related information to the public, airport tenants and employees
5. Implements appropriate emergency procedures in the event of aircraft accidents, including crowd control, and safeguarding of lives and property. During off-duty hours, responds to an emergency upon request of proper authority.



6. Provides escorts to vehicles requiring access on the air operations areas to ensure maximum safety to aircraft and passengers.
7. Administers first aid including CPR in emergency situations.
8. Utilizes radio communication with aircraft and fixed base units.

#### **OTHER JOB FUNCTIONS:**

1. Assists other Airport Police personnel as needed.
2. Appears in court as required.
3. Other job duties as may be assigned.

#### **Requirements**

KNOWLEDGE – A minimum requirement of an Associates Degree; or 60 semester hours from an Airport Authority recognized accredited college or university, with at least a 2.0 GPA on a 4.0 scale in each course of study; or two (2) years of law enforcement experience as a Municipal, State, or Federal commissioned officer or two (2) years as an Airport Authority employee; or four (4) years of military service. Must not have been released or discharged under any other reason than honorable discharge from any of the armed forces of the United States.

Certification by the State of Tennessee Peace Officer Standards and Training Commission as a law enforcement officer is preferred upon hire, and regardless, will be required within six months of employment and thereafter as a condition of continued employment. Must be 21 years of age, a US citizen, and possess a valid driver license.

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**How to Apply**

Go to [www.flymemphis.com](http://www.flymemphis.com), click Connect, select Careers, then click on the link to complete the **Airport Police Officer Application Package** under Job Postings.

Completed applications can be mailed to Attention Human Resources, 2491 Winchester Road, Suite 113, Memphis, TN 38116. Applications and resumes can also be emailed to [apply@flymemphis.com](mailto:apply@flymemphis.com) or faxed to 901-344-2487.

The Human Resources Office is located on the Mezzanine Level of Terminal A at the Memphis International Airport.

Office: 901-922-8049

Job Hotline: 901-922-8398

Fax: 901-344-2487

Email: [apply@flymemphis.com](mailto:apply@flymemphis.com)

**We are committed to a Drug Free Workplace.  
All job applicants and employees are subject to drug testing and fingerprint-based  
criminal history checks.**

**The Memphis-Shelby County Airport Authority is an  
Equal Opportunity Employer  
EOE, M/F, D/V**