

Memphis-Shelby County Airport Authority (Authority)

Addendum No. 1

To

Request for Proposal 22-0001

Water Treatment & Testing Services

This Addendum is an integral part of the Request for Proposal (RFP) package named above. The Memphis-Shelby County Airport Authority deems all sealed proposals submitted in recognition and consideration of the entire RFP package **-including all addenda.**

In the event of conflict between the Scope of Services of the RFP and the Specifications of this Addendum, the Specifications of this Addendum shall prevail.

Item Number 1 Section 2.4, Pre-Proposal Conference shall be deleted in its entirety and replaced with Section 2.4, Pre-Proposal Conference below

Section 2.4 A pre-proposal conference will be held November 9, 2021, at 2:00 p.m. via zoom conferencing.

Join Zoom Meeting

<https://us06web.zoom.us/j/84895619295?pwd=c3VtQjRTYVNjYXdnTjJCTisrUGtQT09>

Meeting ID: 848 9561 9295

Passcode: 939496

One tap mobile

+13017158592,84895619295# US (Washington DC)

+13126266799,84895619295# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 848 9561 9295

Those interested bidders will log into Meeting ID#848 9561 9295 to listen to information regarding this RFP.

Site visit requests will be by appointment only with a limit of 2 representatives per bidder. To schedule your site visit, please submit an email request to Bids@flymemphis.com by 4:30 Wednesday, November 10, 2021, to be schedule for Thursday, November 11, 2021.

Item Number 2

Section 2.6, RFP and Response Submissions shall be deleted in its entirety and replaced with Section 2.6, RFP and Response Submissions, below.

Section 2.6

RFP and Response Submissions

A copy of this RFP will be distributed to prospective Respondents. This RFP also will be available on the Authority's website, www.flymemphis.com.

Respondents shall prepare responses in compliance with all the instructions outlined in this RFP, providing the requested information and returning the completed document to the Authority by the submission deadline.

All responses shall be sealed and clearly marked with the Respondent's name and address and the words "Water Treatment & Testing Services" and "RFP Number 22-0001" on the outside of the envelope or container. The Respondent shall allow sufficient time to ensure receipt of the response. It is the sole responsibility of the Respondent to have the response delivered to the Authority at the address below before the closing hour and date given in this RFP.

Respondents should note that FedEx First Overnight® and UPS Next Day Air Early AM® shipments typically arrive before normal Authority business hours of 7:00 AM – 3:30 PM Local Time. Should you choose to ship by one of these methods, and your shipment arrives before the Authority's business hours, FedEx or UPS will not deliver the package until the following day. Any response tendered for delivery to the Authority must be in the Authority's possession prior to the opening date and time. Any delivery received after the submission deadline will be accepted and returned to the Bidder unopened.

Responses must be received at the address below **before 2:00 PM Local Time on**

December 1, 2021:

Procurement Department
Memphis-Shelby County Airport Authority
4150 Louis Carruthers Drive
Memphis, Tennessee 38118
Attn: Request for Proposals, Water Treatment & Testing Services,
RFP Number 22-0001

A listing of all proposers responding to Requests for Proposals and Requests for Qualifications will be posted to the Authority's website one (1) hour after the response deadline. Responses to Requests for Proposals and Requests for Qualifications will not be publicly opened.

The Authority reserves the right to extend the opening date or time provided no RFP responses have been previously opened. Late responses will NOT be considered and will be returned to the Respondent unopened.

Item Number 3

Section 13, Paragraph one, shall be deleted in its entirety and replaced with Section 13, Paragraph one, below.

Section 13

Response Structure It is not the intent of the Authority to restrict response preparation; however, to enable the Authority to evaluate each response in a uniform manner, all Respondents shall structure their response by submitting one (1) marked as "original" and six (6) marked "copies" of the response each in a three-ring binder with marked reference tabs containing the data requested and the forms provided in Sections 15 below. Respondents shall also include a USB drive with a complete digital copy of their response. **Submit data as requested in the following sections:**