

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY (MSCAA) December 16, 2021

CALL TO ORDER

***Board Meeting conducted in person to the Board of Commissioners and Airport Authority Executive Staff and via ZOOM Webcast to the Public.***

APPROVAL OF BOARD MEETING MINUTES: ***November 18, 2021***

**Resolutions for Approval This Month**

Approval of Contract – Pavement Joint Resealing (2022 - 2026) – Interstate Sealant & Concrete, Inc.,

Nomination and Selection of Board Chairman and Board Secretary

**Division Reports**

TREASURER and PROPERTIES REPORTS

Forrest Artz, Vice President of Finance and Administration/CFO

OPERATIONS REPORT

Terry Blue, Vice President of Operations

INFORMATION ITEMS

- Special Announcement

NEXT BOARD MEETING – ***January 20, 2022***

RESOLUTION

WHEREAS, pursuant to public advertisement, bids were received as follows:

REQUEST FOR BIDS  
PAVEMENT JOINT RESEALING 2022– 2026  
MSCAA PROJECT NO. 20-1441-00  
MEMPHIS INTERNATIONAL AIRPORT  
Received October 14, 2021

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BIDDER	TOTAL BID NOT TO EXCEED
Interstate Sealant & Concrete, Inc.*	\$3,572,687.50 based on unit pricing and historical quantities

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*\*out-of-town*

and,

WHEREAS, the Bid was evaluated according to established criteria; and,

WHEREAS, Interstate Sealant & Concrete, Inc., the only bidder, was deemed the lowest responsive bidder; and,

WHEREAS, due to the critical nature of our pavement maintenance program, management proceeded in spite of only one bidder; and,

WHEREAS, the scope of services will be performed at Memphis International Airport and will consist of joint rebuilding with urethane-base concrete, and pavement joint resealing with silicone joint sealant and hot-pour elastomeric sealant; and,

WHEREAS, the unit price bid included pricing for the Fiscal Year Ending June 30, 2022; and,

WHEREAS, the bid price included three alternates: including Alternate One - additional four-year warranty (an increase of \$75,000 - accepted); Alternate Two – asphalt seal coat (an increase of \$58,000 – accepted); and Alternate Three – change from \$25,000,000 Umbrella Liability Insurance Policy to \$10,000,000 Umbrella Liability

Insurance Policy (a decrease of \$750,000 – accepted); and,

WHEREAS, unit prices and proposed quantities for subsequent Fiscal Years (2023 – 2026) will be negotiated, and if a negotiated agreement is reached, the agreement will be subsequently presented to the Board for approval; and,

WHEREAS, Airport Management's Capital Program Executive Staff recommended award of the Bid, including the three alternates, in the total not to exceed amount of \$2,955,687.50, based on unit pricing and historical quantities, to Interstate Sealant & Concrete, Inc.; and,

WHEREAS, Airport Management recommends an Initial Contingency Amount (ICA) in the amount of \$295,568.75 (10%) for Pavement Joint Resealing for Fiscal Year 2022, which, in accordance with Airport Authority Policy 701, requires approval of the President and CEO, and the Board; and,

WHEREAS, the total spending authority contained herein, including contingency, totals \$3,251,256.25; and,

WHEREAS, in furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Airport Authority established a DBE goal of 22% for the full term of this contract; and,

WHEREAS, Interstate Sealant & Concrete, Inc. is an out of town certified DBE prime contractor, which will self-perform the work, for a total not to exceed amount of \$2,995,687.50, based on unit pricing and historical quantities; and,

WHEREAS, Airport Authority Management recommends the approval of a contract with Interstate Sealant & Concrete, Inc.;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with Interstate Sealant & Concrete, Inc., as

herein described, cost to be paid from the MSCAA Operating Budget.

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