

Pre-Bid Conference

Winchester TWY Y Bridge -

Electrical Damage Repair – Construction MSCAA Project No. 19-1423-22-01

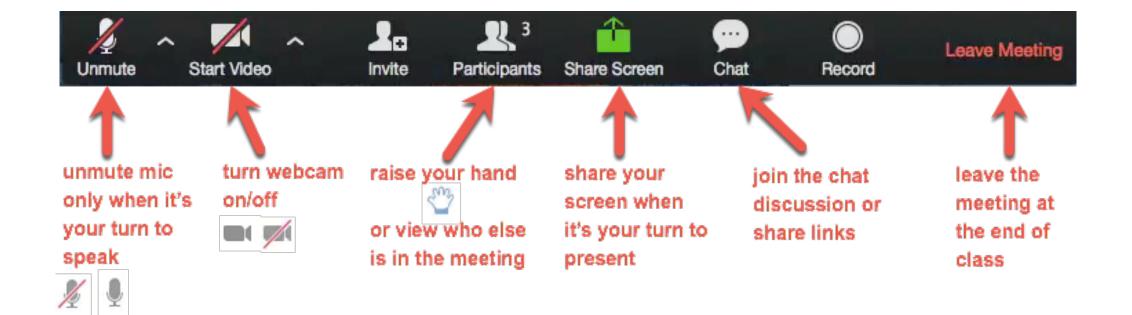
Thursday, May 12, 2022; 10:00 a.m. - 11:00 a.m.

MEETING AGENDA

- Welcome
- Introductions
- Bid Package Submittal
- Sign-In Sheet
- Site Visit
- Q & A Process
- Anticipated Date Sequence
- Procedures, Protocol, and General Contract Requirements
- Project Scope, Phasing, and Technical Review
- Q&A Session



USING ZOOM





INTRODUCTIONS, RESPONSIBILITIES, AND LINES OF COMMUNICATION

Project Team:

Owner:

Memphis-Shelby County Airport Authority (MSCAA)

Designer:

Renaissance Group / Barge Design Solutions



Memphis

FLIGHTS *

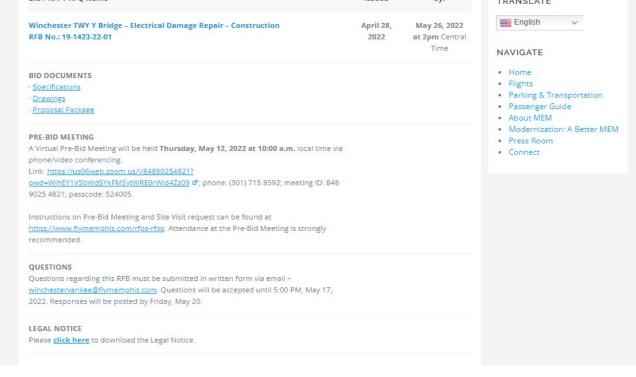
PARKING & TRANSPORTATION *

PASSENGER GUIDE * ABOUT MEM *

Proposal documents are available online at www.flymemphis.com/rfpsrfqs.

RFB No. 19-1423-22-01 Winchester TWY Y Bridge - Electrical Damage Repair -Construction Q Search ... Sealed Proposals Date will be received Bid / RFP / RFQ Name TRANSLATE English Winchester TWY Y Bridge - Electrical Damage Repair - Construction May 26, 2022 April 28. RFB No.: 19-1423-22-01 at 2pm Central Time NAVIGATE Home BID DOCUMENTS Flights Specifications · Parking & Transportation **Drawings** · Passenger Guide Proposal Package About MEM · Modernization: A Better MEM

Please check for updates, addendums, etc.





Bid Package Required Contents:

- Bid Envelope
- Proposal (Specification 00405)
- Proposal Guarantee (Specification 00410)
- DBE Assurance Statements one each per DBE partner (Specification 00445)
- DBE Goals Accomplishment Statement (Specification 00445)
- Information on All Firms that Provide Bids or Quotes (Specification 00445)
- Written quote or proposal or other communication from each DBE upon which the scope of work and dollar value contained in your Assurance Statements is based with items included in the Proposal either circled and/or highlighted.
- Signed Addenda (if applicable)
- Summary (on company letterhead) of respondent's proposed team, qualifications, and schedule.

Refer to Specification 00200 – Instructions to Bidders/Proposers for full instructions



Submit proposals to:

MSCAA Procurement Department 4150 Louis Carruthers Drive Memphis, TN 38116

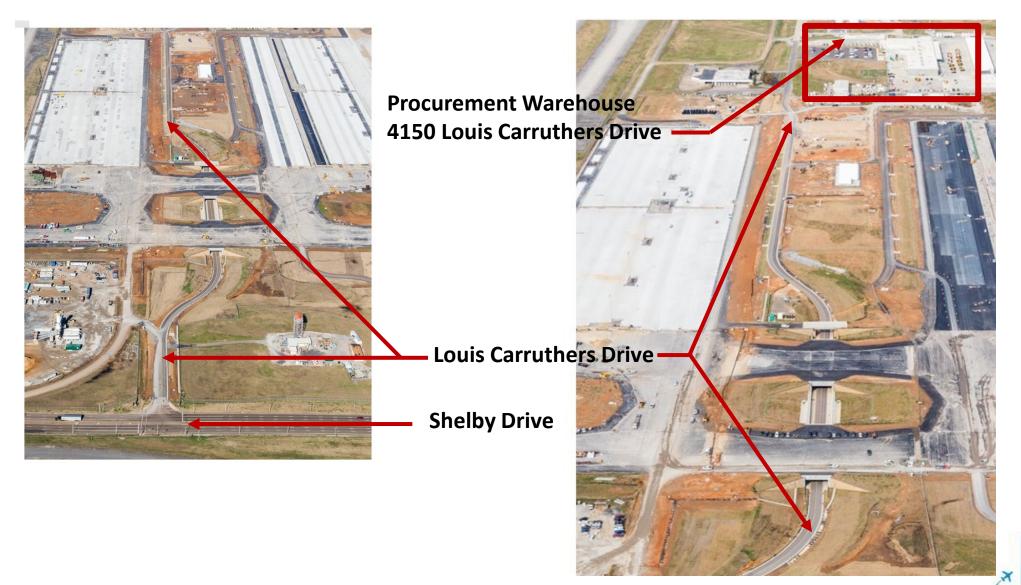
Proposals due:

Thursday, May 26, 2022 2:00 p.m., local time

Approx. 30 minutes after, bids will be opened and publicly read via teleconference phone: (646) 876-9923; meeting ID: 892 3923 7003; passcode: 929866.

Bids are good for seventy-five (75) days.





SIGN IN SHEET

- Although this is a NOT mandatory pre-bid meeting, all Prime Contractors who
 intend to submit a proposal are encouraged to sign-in to register their
 attendance.
- Before leaving the call, please send an email to <u>winchesteryankee@flymemphis.com</u> stating your name, company name, prime or sub contractor, email address and office and cell phone numbers; a list of call participants will be available upon request.



SITE VISIT

The project site is available for inspection at any time and site visits are self guided.

If warranted, MSCAA-led site visits can be scheduled by sending an email to winchesteryankee@flymemphis.com. Each visit will be thirty (30) minutes and limited to two persons per company.

OVERALL SCOPE OF WORK:

The scope of work consists of electrical replacement of wire trough, circuit breakers, wire connectors, etc. as notated in the construction documents.



Q&A PROCESS

- Please utilize the Zoom chat option to ask questions during the pre bid.
- All questions <u>must</u> be submitted to <u>winchesteryankee@flymemphis.com</u> questions not submitted in this manner will not be provided with a formal answer.
- Question deadline: 5:00 p.m. local time, Tuesday, May 17, 2022.



ANTICIPATED DATE SEQUENCE

- Questions submitted by the deadline and responses will be included in an addendum; the addendum will be posted to the website not later than Friday, May 20, 2022.
- Award/Contract Precise timing to be determined.
- General sequence:
 - Identification of lowest responsive bidder May 2022
 - Notice of Intent to Award May 2022
 - Contract Review/Execution June 2022
 - NTP June 2022
 - Completion August 2022



^{*}Continue to monitor www.flymemphis.com website for addenda after 5/18/2022

Procedures, Protocol, and General Contract Requirements



DBE Requirements – Section 00445

Joe Claiborne – Senior Manager, Business Diversity Development

DBE Goal: 26%

4/28/2022

MSCAA 19-1423-22-01

DIVISION 0 - SECTION 00445

DISADVANTAGED BUSINESS ENTERPRISE (DBE) REQUIREMENTS

MSCAA operates a federal Disadvantaged Business Enterprise (DBE) Program and a non-federal Business Diversity Development Program (BDDP) to ensure full and fair opportunities in MSCAA contracting for businesses owned by socially and economically disadvantaged individuals. Memphis-Shelby County Airport Authority (MSCAA) administers both programs according to the regulations that apply to the federal program, primarily 49 CFR Part 26. Because the BDDP program applies to contracts involving non-federal finds, not every aspect of 49 CFR Part 26 is relevant to the BDDP program. In most areas, 49 CFR Part 26 will guide our operation of the BDDP including, but not necessarily limited to, rules dealing with certification and counting participation. Only firms that are certified consistent with 49 CFR Part 26 and by the MSCAA or Tennessee Department of Transportation Unified Certification Program (TN UCP), as identified below, will be considered to be certified as a Disadvantaged Business Enterprise.

This section, entitled "Disadvantaged Business Enterprise Requirements" is provided in an effort to assist Respondents. The information contained in this section is not intended to, nor does it, supplement or amend any federal regulation. All Respondents are responsible for compliance with all applicable federal and MSCAA rules and requirements.

It is a requirement that all Respondents providing services for the MSCAA take all reasonable steps to ensure that DBE have a full and fair opportunity to compete for and perform contract work without discrimination on the basis of age, race, sex, color, national origin, creed, religion, sexual orientation or disability. In order to satisfy this requirement, Respondents will be expected to timely submit documentation as identified below and throughout the contract period if selected, and cooperate with MSCAA. Failure to timely submit requested documentation, cooperate with MSCAA or answer inquiries truthfully will be considered a material contract breach and may result in termination.

The following documents must be submitted with your response to this solicitation:

DBE Assurance Statement/Letter of Intent. The Respondent must submit an Assurance Statement for each DBE whose participation the Respondent is counting toward the goal. This may include first, second, third and so on tier subcontractors and the Respondent and all subcontractors between the Respondent and the DBE should sign the Assurance Statement. The Respondent must submit this Assurance Statement on Company Letterhead.

For each Assurance Statement, the Respondent must also provide the written quote or proposal from the DBE or other communication from the DBE upon which the scope of work and dollar value contained in your Assurance Statement is based ("quote/proposal").

For all RFQs using federal monies, the Assurance Statement(s) must still be submitted and list the DBE s to be used and their scope of work, but no dollar amount(s) is entered. Dollar amounts(s) will be submitted by the prevailing Respondent upon completion of the selection process.

All portions of the Assurance Statement must be completed (including the description of work, the estimated contract amount, and the estimated dollar value of DBE participation for counting and goal purposes) before the Assurance Statement is signed by either the DBE or the Respondent. If the DBE's, and if applicable the 2nd/3rd Tier Subcontractor's, signature(s) can be obtained on the completed Assurance Statement before the bid

00445 ISSUED FOR BID Page 1



DBE Requirements

	Proj	ect No.
DBE ASSURA	NCE STATEMENT/LETTER	OF INTENT
RESPONDENT:		
Name of Firm:		
Address:		
City:	State:	Zip:
Гelephone:		
DBE:		
Name of Firm:		
Address:		7:
City:	State:	Zıp:
Telephone:		
Description of work to be performe The Respondent is committed to u	ed by DBE:	for the grand described alich is 90 t
Description of work to be performe	ed by DBE:	
Description of work to be performe The Respondent is committed to u	ed by DBE:	ich is% t
Description of work to be performed by the Respondent is committed to undestimated dollar value of this work base bid proposal. The above-named DBE affirms that invalue as stated above.	AFFIRMATION t will perform the portion of the	ich is96 t
Description of work to be performed by the Respondent is committed to use timeded dollar value of this work base bid proposal.	ed by DBE:	ich is% t
Description of work to be performed by the Respondent is committed to utestimated dollar value of this work base bid proposal. The above-named DBE affirms that invalue as stated above. Signature of DBE and Title By:	AFFIRMATION t will perform the portion of the	contract for the estimated o
Description of work to be performe The Respondent is committed to unestimated dollar value of this work base bid proposal. The above-named DBE affirms that invalue as stated above. By: Signature of DBE and Title	AFFIRMATION t will perform the portion of the	ich is96 t
Description of work to be performed by the Respondent is committed to undestimated dollar value of this work base bid proposal. The above-named DBE affirms that invalue as stated above. Sy: Signature of DBE and Title By: Signature of 2 nd /3 rd Tier Subc	AFFIRMATION t will perform the portion of the contractor Date award of the prime contract, a	contract for the estimated of Name

4/28/2022	MSCAA 19-1423-22-01 Project No				
	RESPONDENT DBE GOALS ACCOMPLISHMENT STATEMENT				
	med Respondent has satisfied the requirements of the bid/proposal specification in the mer (please complete the appropriate spaces):				
The F	espondent is committed to a minimum o 26% DBE utilization on this contract.				
demo shoul supp	Respondent is unable to meet the DBE goal of 26% but is committed to a minimum of % DBE utilization on this contract and submits me attached narrative and documentation instrating good faith efforts consistent with Appendix A of 49 CFR 26. The Respondent did attach as many pages as necessary to provide a full and complete narrative and orting documentation of good faith efforts made. This narrative must be written on pany letterhead and signed.				
Provi	de an explanation for the percentage quoted above: de an explanation of the dollar value of DBE's participation and compensation and how this een determined to meet the specific goal requirements of this solicitation in whole or part.				
_					
	BE and company will enter into a Joint Venture, please describe the terms of the relationship ttach a copy of the contract between the parties.				
_					
execution of unwilling to p	nt intent of the Respondent to utilize the specific DBE firms identified in this proposal in the this contract. If for any reason, one or more of the DBE identified here are unable or participate, the Respondent will make good faith efforts to replace the DBE with a similar uthority DBE Good Faith Procedures are provided in this package and apply to this proposal.				
Respondent'	s Name:				
State Registr	ration No.:				
Federal Tax	ID No.:				
By:Signa	ature and Title Date				
	(SUBMIT THIS PAGE ON RESPONDENT'S LETTERHEAD)				
00445	VOLUME FOR DID				



DBE Requirements

4/28/2022

Information on All Firms that Provided Bids or Quotes to:

MSCAA 19-1423-22-01

This requirement applies to all firms, regardless of whether they are subs or primes, regardless of the gender or race of their owners, and regardless of whether they are ultimately chosen to participate in the contract. Please list below the name, address, phone number and contact person for every firm that provided you a bid or a quote on this project – even if you ultimately decided not to use the firm in preparing your final bid. The first line should be used for the prime contractor on this project. All sections must be completed to the best of your ability.

MSCAA Proj./Bid No.:	

Name of Firm	Selected? Y/N	Full Address of Firm	Point of Contact	Phone No.	DBE? Y/N	Firm Age	AGRR *
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	
						yrs	

*Footnote: Please enter the letter for the category that best identifies your annual gross revenue

AGRR = Annual Gross Revenue Ranges:

A = Less than \$500,000 B = \$500,000 - \$1 Million

C = \$1 - \$2 Million

D = \$2 - \$5 Million

E = Over \$5 Million



DBE Requirements

/28/2022		MSCAA 19-1423-22-0
		Project No
	VOLUN	TARY DISCLOSURE OF RESPONDENT DATA
or Title V	Compliance, v	we ask for <u>voluntary disclosure</u> of the following information:
	Gender:	Male
		Female
	Race:	Caucasian
		Black American
		Hispanic American
		Native American
		Subcont. Asian American
		Asian-Pacific American

(DO NOT SUBMIT THIS PAGE ON LETTERHEAD)



Airport Construction
Safety Requirements –
Section 00801 &
00500-Exhibit D

Aaron Hascher, CM & ACE MSCAA - Safety Program Manager 4/28/2022

MSCAA 19-1423-22-01

DIVISION 0 - SECTION 00801

AIRPORT CONSTRUCTION SAFETY REQUIREMENTS

PART 1 GENERAL

1.01 SUMMARY

- A. This section contains the minimum level of safety requirements for construction projects at Memphis International Airport, General DeWitt Spain Airport, and/or Charles W. Baker Airport.
- R Related mode
 - Other contract documents affecting construction safety include, but are not limited to, the DIVISION 0 AND DIVISION 1 specifications.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

3.01 CONTRACTOR PERSONNEL SAFETY ORIENTATION

A. The Contractor shall be responsible for briefing all construction personnel on the requirements contained in this section prior to their working in the construction area and at periodic intervals throughout the course of the contract. These briefings will be documented in writing.

3.02 SCHEDULING WORK

- See Specification section 01100, SEQUENCE OF CONSTRUCTION & LIQUIDATED DAMAGES.
- B. See General Provision Section 80, Paragraph 80-04, Limitation of Operations.

3.03 CONSTRUCTION SECURITY

A. See Specification section 00802, AIRPORT SECURITY REQUIREMENTS.

3.04 LIMITATION ON CONSTRUCTION

- A. The limits of construction, material storage areas, equipment parking and other areas defined as available for the contractor's exclusive use during construction shall be identified and defined by the contractor prior to starting work on the project. Temporary barricades, flagging and flashing caution lights may be required at access points, taxinway crossings and pavement tie-ins. The type markings, barricades and flashing caution lights are designated on the construction plans and must be inspected and approved by the Airport Authority.
- B. The Contractor shall store all materials and park construction equipment, when not in use only in the areas designated on the plans or during the pre-construction conference.
- C. Stockpiling of dirt and construction materials shall be constrained in a manner preventing movement resulting from jet blast or wind in excess of 10 knots.
- D. Construction debris, waste, wrappings or loose material capable of causing damage to aircraft

ISSUED FOR BID

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EXHIBIT D

LUMP SUM CONSTRUCTION CONTRACT FOR

WINCHESTER TWY Y BRIDGE - ELECTRICAL DAMAGE REPAIR - CONSTRUCTION

BY AND BETWEEN
THE MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY
AND
(CONTRACTOR NAME)

Construction Safety and Health Guidelines



Non-OCIP Safety Program

Revision	Revision Summary	Date
1	Amendments for clothing to include "reflective safety vests"	02/06/2017

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Contractor Name
Winchester TWY Y Bridge – Electrical Damage Repair - Construction
MSCAA Project No. 10-1423-22-01



CONTRACTOR PLANS/PROGRAMS

The drawings were designed in accordance with the Uniform Manual of Traffic Control Devices (MUTCD); contractor safety plans should include but are not limited to the following:

- Site Traffic Control Plan
- Fire Protection Plan
- Hazard Communication Program
- Hearing Conservation Program
- Dust Control Plan
- Debris Control Plan
- General Housekeeping
- General Duty Clause
- Compressed Gas Storage/Use
- Electrical Safety/Flash ARC
- Lockout/Tagout (LOTO)

The safety plans must be submitted for review by the MSCAA Safety Program Manager.



Safety

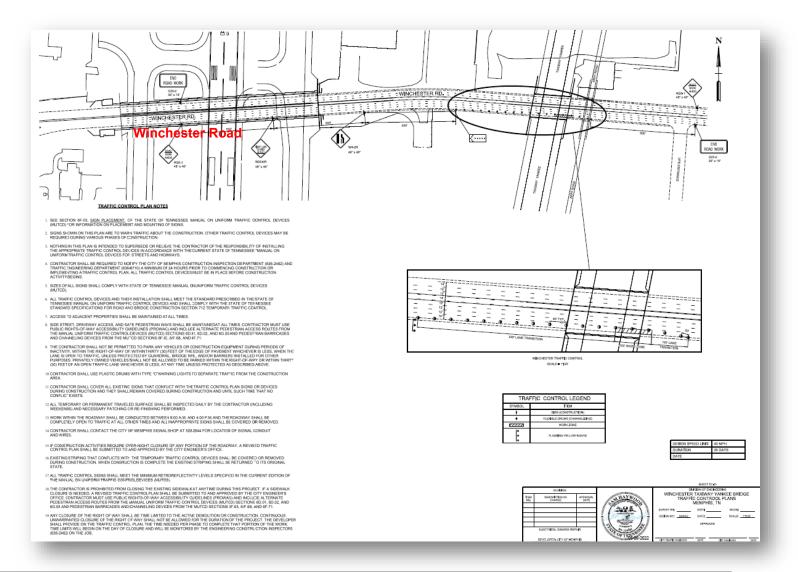
- Contractor shall develop their own written site-specific safety and health plans for the Memphis-Shelby County Airport Authority
- Your Safety and Health Plan shall, at a minimum, meet the requirements of 29 CFR1926 Federal OSHA Construction regulations
- Each Contractor is responsible for protecting the health and safety of its employees and the employees
 of each subcontractor and sub-subcontractor while ensuring they have a safe and healthful place to
 work
- The site-specific safety and health program shall be submitted for approval within fifteen (15) days after the Notice to Proceed for approval to the Project Safety Manager
- Impact of claims will affect the contractor's own experience mod
- Have an active return to work program
- Communications/ Memphis Airport Police are to be contacted in case of emergency: 901 922 8298



CITY OF MEMPHIS TRAFFIC CONTROL PLANS

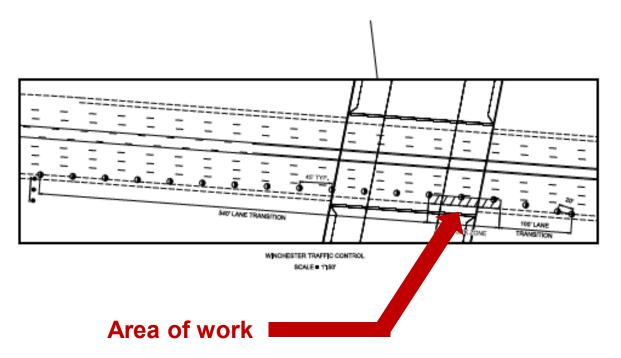
The documents have been sent to the City of Memphis Traffic Engineering division for review; the work is anticipated to take place within two to three days between the hours of 9:00 a.m. and 4:00 p.m.; final dates and hours for construction will be determined by the selected bidder.

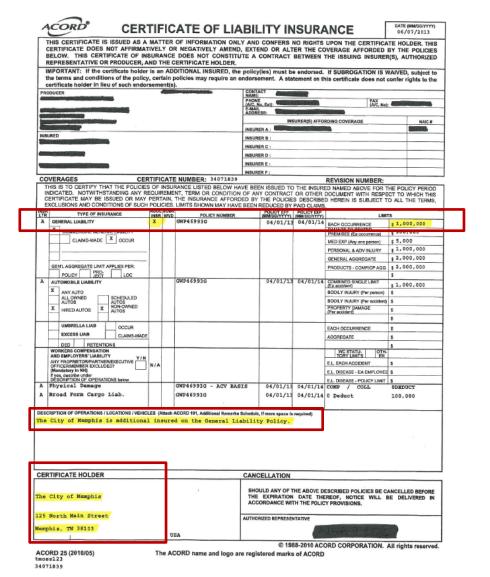
The project includes one eastbound lane closure on Winchester Road between the UPS entrance and one of the airports' taxiways, TWY "Yankee" east of Airways Boulevard. The contractor will be required to open the lanes back up when workers are not present.





CITY OF MEMPHIS TRAFFIC CONTROL PLANS







This is not an Owner Controlled Insurance Program (OCIP) project.

<u>Prior</u> to the commencement of any operations by or on behalf of the Contractor relating to the Project, and with respect to any and all such operations, the Contractor shall procure, maintain and provide to Owner and the Program Manager

Evidence of Contractor's Commercial Automobile Liability Insurance

Evidence of Workers' Compensation and Employer's Liability Insurance

Evidence of Contractor's Commercial General Liability Insurance

Evidence of Contractor's Excess or Umbrella Liability Insurance.

Evidence of Contractors Pollution Liability Insurance

Evidence of **Contractor's Equipment Insurance**

Required coverages can be found in Section 00500 Contract



<u>Airport Security Requirements – Section 00802</u>

Project Specific Security Requirements

DIVISION 0 - SECTION 00801

AIRPORT CONSTRUCTION SAFETY REQUIREMENTS

PART 1 GENERAL

1.01 SUMMARY

- A. This section contains the minimum level of safety requirements for construction projects at Memphis International Airport, General DeWitt Spain Airport, and/or Charles W. Baker Airport.
- B. Related work:
 - Other contract documents affecting construction safety include, but are not limited to, the DIVISION 0 AND DIVISION 1 specifications.

PART 2 PRODUCT

Not used.

PART 3 EXECUTION

3.01 CONTRACTOR PERSONNEL SAFETY ORIENTATION

A. The Contractor shall be responsible for briefing all construction personnel on the requirements contained in this section prior to their working in the construction area and at periodic intervals throughout the course of the contract. These briefings will be documented in writing.

3.02 SCHEDULING WORK

- A. See Specification section 01100, SEQUENCE OF CONSTRUCTION & LIQUIDATED DAMAGES
- B. See General Provision Section 80, Paragraph 80-04, Limitation of Operations.

3.03 CONSTRUCTION SECURITY

A. See Specification section 00802, AIRPORT SECURITY REQUIREMENTS.

3.04 LIMITATION ON CONSTRUCTION

- A. The limits of construction, material storage areas, equipment parking and other areas defined as available for the contractor's exclusive use during construction shall be identified and defined by the contractor prior to starting work on the project. Temporary barricades, flagging and flashing caution lights may be required at access points, taxiway crossings and pavement tie-ins. The type markings, barricades and flashing caution lights are designated on the construction plans and must be inspected and approved by the Auport Authority.
- B. The Contractor shall store all materials and park construction equipment, when not in use only in the areas designated on the plans or during the pre-construction conference.
- C. Stockpiling of dirt and construction materials shall be constrained in a manner preventing movement resulting from jet blast or wind in excess of 10 knots.
- D. Construction debris, waste, wrappings or loose material capable of causing damage to aircraft engines, propellers, or landing gear shall not be allowed on active aircraft movement areas. Material meeting this criteria shall be contained and removed immediately from the AOA.

REQUEST FOR PROPOSALS

00801 Page 1



<u>Contractor's Project Schedule – Section</u> 01320

At pre-construction meeting, contractor shall provide a copy of project schedule; it is to be updated weekly as the job progresses.

4/28/2022 MSCAA 19-1423-22-01

DIVISION 1- SECTION 01320

SCHEDULES AND REPORTS

PART 1 GENERAL

1.01 SUMMARY

- A. The work under this Contract shall be planned, scheduled and reported using computerized precedence diagram format of the Critical Path Method in calendar days, unless otherwise specifically provided in the Contract Documents. The Detailed Construction Schedule shall be developed by using the latest revision of Microsoft Project, or approved equal computer software.
- B. Related Work
 - Documents affecting work of this Section include, but are not necessarily limited to, other Sections of these Specifications.
 - Other provisions concerning Schedules and Reports are stated to Specification Sections:
 01100 Summary of Work, Sequence of Construction & Liquidated Damages
 General Provision Section 60 Control of Materials
 General Provision Section 90 Measurement and Payment

PART 2PRODUCTS

Not Used.

PART 3 EXECUTION

3.01 GENERAL REQUIREMENTS

- A. The Detailed Construction Schedule shall be developed by using the latest revision of Microsoft Project, or approved equal computer software that is compatible with Owner's scheduling software.
- B. The primary objectives of the requirements of this section are:
 - to insure adequate planning and execution of the Work by Contractor;
 - to assist Owner and Engineer in evaluating the progress of the Work;
 - to provide a mechanism or tool for use by the Owner, Engineer and Contractor in determining and monitoring any actions of the Contractor which may be required in order to comply with the requirements of the Contract relating to the timely completion of the various portions of the Work
- C. The Detailed Construction Schedule, defined in Paragraph 3.04, shall represent the Contractor's commitment and intended plan for completion of the Work in compliance with the Contract. The Contractor will not:
 - Misrepresent to the Owner its planning, scheduling, and coordination of the work;
 - Utilize schedules different from those provided to the Owner and Engineer for the direction, execution and coordination of the work;
 - 3. Utilize schedules which are not feasible or realistic; or

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CONTRACTOR ACCESS AND STAGING AREA



Contractor parking, material delivery, setup, etc. will be discussed in detail at the preconstruction meeting.

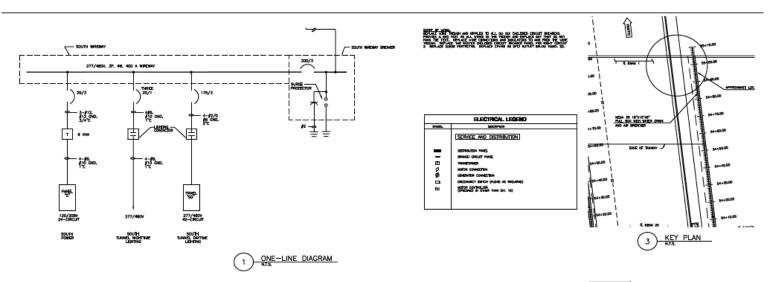
For purposes of this meeting, please note **proposed** construction haul route shown in red along Winchester Road.



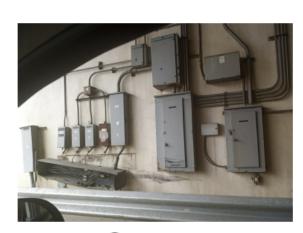
Project Scope, Phasing, and Technical Review

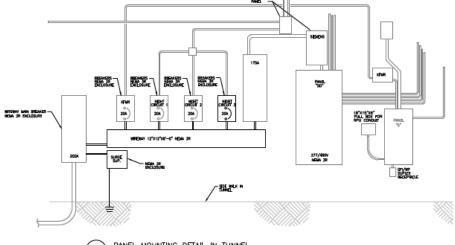


PROJECT SCOPE OF WORK:



The scope of work consists of replacement of electrical wire trough and six (6) enclosed circuit breakers; replacement of wire connectors, insulators, circuit breaker panel and surge protectors as notated in the construction documents.







Q&A Session



Q&A SESSION

Remember to submit questions via e-mail to <u>winchesteryankee@flymemphis.com</u>; questions not submitted in this manner will not be provided with a formal answer.

Question deadline: 5:00 p.m. local time, Tuesday, May 17, 2022.



TAKE OFF WITH US

