
CONTRACT AMENDMENT 1
TO
AGREEMENT
CONTRACT NO. 18-0117
FOR
JANITORIAL SERVICES
BY AND BETWEEN
THE MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY
AND
S K B FACILITIES AND MAINTENANCE, INC.

THIS AMENDMENT NUMBER 1 is made and entered into this 2nd day of January, 2019 by and between Memphis-Shelby County Airport Authority, a body politic and corporate, organized and existing under and by virtue of the laws of the State of Tennessee ("Authority"), and S K B Facilities and Maintenance, Inc. ("Company").

WITNESSETH:

WHEREAS, Authority and Company entered into Contract No. 18-0117 for Janitorial Services on May 1, 2018 and, is collectively referred to herein as the "Contract"; and

WHEREAS, Authority and Company desire to further amend the Contract as set forth herein.

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and agreements contained herein, Authority and Company agree to amend the Contract as follows:

1. Exhibit A, Scope of Services, Section 1.2 Description of Included Facilities shall be amended to add Company's Provision of Services for the following locations.

1.1. 3150 Tchulahoma Road Suite 6

- a) Daily office cleaning 5 days per week, 260 days Annually (Excluding Office Holidays)
- b) All janitorial supplies are to be supplied by the Company and will include, but are not limited to, cleaning agents, cleaning equipment, paper supplies, soap supplies, dispensers and associated equipment necessary to provide janitorial services.

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- c) Company will be responsible for the cleaning of approximately 5,000 sq. ft. of general office space, restrooms, breakrooms, common use areas, conference room space, storage space, and windows.
 - d) Cleaning will be defined as dusting, mopping, sweeping, vacuuming, shampooing, scrubbing, polishing, clearing, emptying of trash, and sanitation of the leased area.
 - e) Company will be responsible for coordinating with the tenant appropriate times of access to the facility and will not be allowed to incur additional overtime expenses without express consent of the Authority.
 - f) Company will provide for clearing of sidewalks and entryways into the facility at 3150 Tchulahoma Road, Suite 6, for a distance of 10 feet in any direction from the facility's point of entry during inclement weather on an as-needed basis. The Authority will provide all equipment and material necessary to complete the task when needed.

1.2. Ground Transportation Center

Once per month exterior window cleaning in the Rental Car area of the Ground Transportation Center.

2. Exhibit B, Schedule of Compensation is amended to include the following.

For satisfactory performance of such services, the Authority agrees to pay Company for the additional services as follows:

2.1. 3150 Tchulahoma Road, Suite 6

- a) Monthly Cleaning \$1,000.00
- b) Clearing of Sidewalks and Entryways¹
Hourly \$25.00

¹ Billed separately from normal monthly invoice.

2.2. Ground Transportation Center

Monthly \$250.00

- 3. All other terms and conditions of the Contract and any subsequent amendments shall remain in effect as they are currently stated.

IN WITNESS WHEREOF, the signatures of the respective Parties by their duly authorized Representatives on the date first above written.

**MEMPHIS-SHELBY COUNTY AIRPORT
AUTHORITY**

S K B FACILITIES AND MAINTENANCE, INC.

Scott A Brockman
By Scott A Brockman (Feb 28, 2019)
President & CEO

By _____
Printed Name _____

Approved as to Content:












Terry Blue
By Terry Blue (Feb 28, 2019)
Vice President Operations

Approved as to Form and Legality:

Janet Shipman
By Janet Shipman (Feb 28, 2019)
Janet Shipman
Associate Airport Counsel

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