
CONTRACT AMENDMENT 2
TO
AGREEMENT
CONTRACT NO. 18-0117
FOR
JANITORIAL SERVICES
BY AND BETWEEN
THE MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY
AND
S K B FACILITIES AND MAINTENANCE, INC.

THIS AMENDMENT NUMBER 2 is made and entered into this 31st day of May 2019 by and between Memphis-Shelby County Airport Authority, a body politic and corporate, organized and existing under and by virtue of the laws of the State of Tennessee ("Authority"), and S K B Facilities and Maintenance, Inc. ("Company").

WITNESSETH:

WHEREAS, Authority and Company entered into Contract No. 18-0117 for Janitorial Services on May 1, 2018 and, is collectively referred to herein as the "Contract"; and

WHEREAS, Authority and Company desire to further amend the Contract as set forth herein.

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and agreements contained herein, Authority and Company agree to amend the Contract as follows:

- 1. Scope of Services, Section 1.2 Description of Included Facilities shall be amended to add Company's Provision of Services for the following locations.**
 - 1.1. Consolidated Rental Car Facility located on Airways Blvd. to begin on June 01, 2019. The following services will be requested on a daily, weekly, and monthly basis for 6 facilities (Identified as building A-F) located within the complex. All janitorial supplies are to be supplied by the Company and will include, but are not limited to, cleaning agents, cleaning equipment, paper supplies, soap supplies, dispensers and associated equipment necessary to provide janitorial services.**

DAILY SERVICES:

- a) Daily office cleaning 5 days per week, Monday – Friday (Excluding Office Holidays)
- b) Daily restroom cleaning 7 days per week (Excluding Office Holidays)
- c) Daily common use space cleaning 5 days per week.
- d) Daily breakroom cleaning 5 days per week
- e) Daily trash removal 2 times per day 7 days per week

Daily services will be defined as dusting, wet mopping, dry mopping, sweeping, vacuuming, shampooing, scrubbing, polishing, clearing, emptying of trash, and sanitation of the space.

WEEKLY SERVICES:

- a) Weekly floor cleaning/maintenance (Wet mopping)
- b) Weekly furniture cleaning/maintenance (Vacuuming/spot removal)
- c) Weekly wall/base cleaning/maintenance (Dust, clean, wipe down)
- d) Weekly appliance/receptacle cleaning/maintenance (Exterior wipe/clean vending machines, kitchen appliances, trash receptacles, cabinets, dispensers)
- e) Weekly exterior trash removal (limited to 10 feet of entryway from the building)

Weekly services will be defined as daily services with the inclusion of “wet mopping”.

MONTHLY SERVICES:

- a) Monthly window cleaning (Interior/exterior, to include blinds and shades) To be bid on at an as needed cost not to exceed \$ 1,500.00 per request.

Monthly services will be defined as dusting, wet cleaning, and wiping down.

Total Monthly Cost \$ 7,800.00

2. Term and Renewal, Section 3. This new location term shall be for a period of three (3) months commencing on the start date of June 1, 2019. At the sole option of the Authority, the scope of this Amendment may be extended on a month to month basis at the end of the three-month period which ends August 31, 2019.

3. All other terms and conditions of the Contract and any subsequent amendments shall remain in effect as they are currently stated.

IN WITNESS WHEREOF, the signatures of the respective Parties by their duly authorized Representatives on the date first above written.

**MEMPHIS-SHELBY COUNTY AIRPORT
AUTHORITY**

Scott A Brockman
By Scott A Brockman (Jun 14, 2019)

President & CEO

S K B FACILITIES AND MAINTENANCE, INC.

Shone Bynum
By Shone Bynum (Jun 13, 2019)

Printed Name Shone Bynum

Approved as to Content:

Terry Blue
By Terry Blue (Jun 14, 2019)

Vice President Operations

Approved as to Form and Legality:

Janet Shipman
By Janet Shipman (Jun 13, 2019)

Janet Shipman
Associate Airport Counsel












18-0117 - Janitorial Services Amendment 2

Final Audit Report

2019-06-14

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