

Memphis-Shelby County Airport Authority (Authority)

Addendum No. 2

To

Request for Proposal 24-0001

Janitorial Services

This Addendum is an integral part of the Request for Proposal (RFP) package named above. The Memphis-Shelby County Airport Authority deems all sealed proposals submitted in recognition and consideration of the entire RFP package **including all addenda**.

In the event of conflict between the Scope of Services of the RFP and the Specifications of this Addendum, the Specifications of this Addendum shall prevail.

Item Number 1 **Section 19.2 Proposal Bond Form, shall be deleted in its entirety and replaced with the following below:**

19.2 Proposal Bond

PROPOSAL BOND

KNOW ALL PERSONS BY THESE PRESENTS, that we the undersigned,

_____ as Principal and
 (Insert full legal name and address or Respondent/Offeror)

_____ as Surety,
 (Insert full name and address or legal title of Surety)

Licensed under the laws of the State of Tennessee to act on surety bonds for principals, are hereby held and firmly bound unto

Memphis-Shelby County Airport Authority
2491 Winchester Road, Suite 113
Memphis, Tennessee 38116-3856

in the sum of \$5,000.00, for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, and administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a proposal to Memphis-Shelby County Airport Authority for Janitorial Services, Proposal Number 24-0001, and more fully described in said Request for Proposal and made a part hereof and incorporated herein by reference; and

WHEREAS, it is one of the conditions of the Request for Proposal that this Bond be executed prior to the award of the Contract;

NOW, THEREFORE, if the Proposal shall be accepted and the Principal shall enter into a Contract in accordance with the terms of such Proposal, and furnish such bonds and proof of insurance as required in the Proposal or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the performance thereof and in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bond, then this obligation shall be void, otherwise the same shall remain in full force and effect. The Principal or the Surety shall not be liable for any amount in excess of the sum stated in this Bond, and the obligation shall be in no way impaired or affected by any extension of time within which the Proposal may be accepted; and said Surety does hereby waive notice of any such extension.

Signed and sealed this _____ day of _____, 20____.

PRINCIPAL

SURETY

 Respondents Name

 (Surety)

By: _____
 Signature of Principal

By: _____
 Signature of Attorney-in-Fact

 Printed Name

 Printed Name

Item Number 2

RFP Timeline shall be deleted in its entirety and replaced with the following below:

September 25, 2023	Publication of Legal Notice
October 2, 2023	Release of RFP Documents
October 11, 2023	Mandatory Pre-Proposal Meeting 2:00 PM and Site Visit
October 17, 2023	Questions Due from Respondents by 4:30 PM
October 24, 2023	Questions and Answers posted on Authority website by 4:30 PM
October 25, 2023	Extension Questions Due from Respondents by 4:30 PM
November 1, 2023	Extension Questions and Answers posted on Authority website by 4:30 PM
November 8, 2023	Response Due to Authority by 2:00 PM
December 14, 2023	Tentative Date for Potential Interviews with Selected Respondents
December 21, 2023	Anticipated Board Approval of the Award of Contract
April 1, 2024	Anticipated Contract Commencement Date

Item Number 3

Section 15, Additional Requirement, Adding the following below:

15.14 Trax Analytics

The Contractor shall utilize Trax Analytics for restroom management. All equipment and expenses related to Trax are provided by the Authority. For more information, visit <https://traxinsights.com/>.

15.15 International Sanitary Supply Association (ISSA) Requirements

The Authority is a Global Biorisk Advisory Council (GBAC) STAR accredited facility through ISSA. The Contractor shall become Cleaning Industry Management Standard (CIMS) advanced by GBAC certified within one year of contract execution. For more information, visit [CIMS Certification Overview - CIMS | Cleaning Industry Management Standard \(issa.com\)](#).