

Memphis-Shelby County Airport Authority (Authority)

Addendum No. 4

To

Request for Proposal 24-0001

Janitorial Services

This Addendum is an integral part of the Request for Proposal (RFP) package named above. The Memphis-Shelby County Airport Authority deems all sealed proposals submitted in recognition and consideration of the entire RFP package-**including all addenda**.

In the event of conflict between the Scope of Services of the RFP and the Specifications of this Addendum, the Specifications of this Addendum shall prevail.

Item Number 1 Section 13.2, shall be deleted in its entirety and replaced with the following below:

13.2 Description of Included Facilities (Maps posted on our website)

Terminal 2491 Winchester Road						
Level	Description Facility	Square Footage	Hours of Operation	Janitorial Hours of Operation	Secure Area	Map Reference
Tunnel	Public Areas, Sidewalks, etc.	12,380	24/7	24/7		Tun.01
Ground	Public areas, stairwells, restrooms, break rooms, offices, comm rooms (as needed), elevators, sidewalks, etc.	59,094	24/7	24/7	X	A.01-A.03
Ticketing	Public areas, stairwells, restrooms, elevators, escalators, stairwells, sidewalks, and ticket counters and hallways	61,129	24/7	24/7	X	Con.01
Mezzanine	Mezzanine Walkways	15,945	24/7	24/7		Mez.01

Concourse	Public areas, stairwells, restrooms, elevators, moving walkways, escalators, and 25 passenger boarding bridges (PBBs)	179,991	24/7	24/7	X	Con.01-.03
Concourse (Southwest leg)	Public areas and 2 PBBs	18,207	seasonal	2x per week	X	Con.03
Federal Inspection Service (FIS)	Public areas, stairwells, restrooms, elevators, and escalators	41,562	24/7	2x per week	X	A.04
Tunnel	Steam and Refrigeration	2,148	M – F 7:00 AM – 3:30 PM	M – F 7:00 AM – 3:30 PM	X	Tun.01
Tunnel	Maintenance offices, shop area	12,431	M – F 7:00 AM – 3:30 PM	M – F 7:00 AM – 3:30 PM	X	Tun.01
Mezzanine	Management Offices, stairs, and elevators	37,612	M – F 8:00 AM – 4:30 PM	M – F 8:00 AM – 4:30 PM		Mez.01
Ground	ID Offices/MSCAA Spaces	4,429	M – F 8:00 AM – 4:30 PM	M – F 8:00 AM – 4:30 PM		A.01
Ticketing	Two Security Checkpoints (B&C)	14,190	24/7	24/7	X	Con.01
Ticketing	Police Substation	415	24/7	24/7	X	Con.01

Economy Parking Structure (EPS)						
Level	Description Facility	Square Footage	Hours of Operation	Janitorial Hours of Operation	Secure Area	Map Reference
2	EPS Offices	6,101	M – F 8:00 AM – 4:30 PM	M – F 8:00 AM – 4:30 PM		EPS.02.2
1-7	EPS Corridors in front of elevators, stairwells, and rental car restrooms	17,948	24/7	24/7		EPS.01-.07

CDF 4490 Louis Carruthers Drive						
Level	Description Facility	Square Footage	Hours of Operation	Janitorial Hours of Operation	Secure Area	Map Reference
First Floor	CDF Control Facility	1,030	24/7	Varies; see section 13.4.5		CDF.01
Second Floor	CDF Control Facility	1,367	24/7	Varies; see section 13.4.5		CDF.02
Third Floor	CDF Control Facility	1,455	24/7	Varies; see section 13.4.5		CDF.03

Project Center 4225 Airways Blvd.						
Level	Description Facility	Square Footage	Hours of Operation	Janitorial Hours of Operation	Secure Area	Map Reference
	Project Center	15,482	M – F 8:00 AM – 4:30 PM	M – F 8:00 AM – 4:30 PM		PC.01

USDA 3150 Tchulahoma Rd. Suite 6						
Level	Description Facility	Square Footage	Hours of Operation	Janitorial Hours of Operation	Secure Area	Map Reference
	USDA	4,408	Wed/Fri	Wed/Fri		USDA.01

Parking 2491 Winchester Rd.						
Level	Description Facility	Square Footage	Hours of Operation	Janitorial Hours of Operation	Secure Area	Map Reference
Ground	Bus Shelters	940	24/7	24/7		
Ground	Guard and Cashier Booths	400	24/7	24/7		
Ground	Taxi Hold Station	1,000	24/7	24/7		
Tunnel	Pedestrian Plaza	80,044	24/7	24/7		Tun.01- Tun.02

MSC Building 4150 Louis Carruthers Drive						
Level	Description Facility	Square Footage	Hours of Operation	Janitorial Hours of Operation	Secure Area	Map Reference
	Police, Operations, *Airfield Maintenance, Breakroom/Communications, Procurement Offices	53,804	M – F 7:00 AM – 3:30 PM	M – F 7:00 AM – 3:30 PM	x	MSC.01
	Warehouse	13,296	M – F 7:00 AM – 3:30 PM	Quarterly	x	MSC.01

Item Number 2 **Section 13.3, shall be deleted in its entirety and replaced with the following below:**

13.3 Public Restroom Inventory

Restroom ID/Location	Type	Toilets	Urinals	Sinks	Hand towel Dispensers	Soap Dispensers
A Baggage	Women	6	0	4	1	2
A Baggage	Men	3	3	3	1	2
B Bag Lobby East	Women	3	0	4	3	3
B Bag Lobby East	Men	4	6	6	4	4
B Bag Lobby East	Family	1	0	1	1	1
B Bag Lobby West	Women	3	0	4	3	3
B Bag Lobby West	Men	4	6	6	4	4
B Ticket Lobby East	Women	5	0	6	4	4
B Ticket Lobby East	Men	4	5	6	5	3
B Ticket Lobby East	Family	1	0	1	1	1
B Ticket Lobby West	Women	5	0	6	4	4
B Ticket Lobby West	Men	4	5	6	4	3
B Ticket Lobby West	Family	1	0	1	1	1
B Checkpoint	Family (2)	2	0	2	2	2
Restroom ID/Location	Type	Toilets	Urinals	Sinks	Hand towel Dispensers	Soap Dispensers
C Baggage	Women	6	0	3	1	2
C Baggage	Men	3	3	3	1	2
C Checkpoint	Women	7	0	7	2	4
EPS	Women	3	0	2	1	1
EPS	Men	2	1	2	1	1

Gate 4	Women	17	-	7	7	7
Gate 4	Men	5	10	7	7	7
Gate 4	Family	1	-	1	1	1
Gate 4	Mother's	-	-	1	1	1
Rotunda	Women	10	-	6	6	6
Rotunda	Men	4	6	6	6	6
Gate 10	Women	17	-	7	7	7
Gate 10	Men	5	10	7	7	7
Gate 10	Family	1	-	1	1	1
Gate 10	Mother's	-	-	1	1	1
Gate 13	Women	19	-	7	7	7
Gate 13	Men	5	10	7	7	7
Gate 13	Family	1	-	1	1	1
Gate 13	Mother's	-	-	1	1	1
Federal Inspection Service (FIS)	Men's	4	7	7	2	7
Federal Inspection Service (FIS)	Women's	8	-	7	2	7