

**QUESTIONS AND ANSWERS REGARDING  
REQUEST FOR PROPOSALS (RFP) NO. 24-0001**

**JANITORIAL SERVICES**

1.	Can you please provide any indemnification attributed to the janitorial provider during the term of the current contract (past 6 years)? <a href="#">Previous Q&amp;A Question #28</a>
	We do not have data for indemnification for every year. Please see the information we do have: May 2022- December 2022: 1 tender accepted January 2023- Present (October 31, 2023): 0 tenders accepted
2.	Can you please provide slip and fall data from the term of the current contract (past 6 years)? <a href="#">Previous Q&amp;A Question #89</a>
	We have had a total of 17 trip and falls or slip and falls since June 2020. 6 of those incidents involved a liquid or greasy substance. Below is the breakdown by year. June 2020- December 2020: 2 January 2021- December 2021: 5 (1 liquid or greasy substance) January 2022- December 2022: 5 (2 liquid or greasy substance) January 2023- Present (October 31, 2023):5 (3 liquid or greasy substance)
3.	Is a customs seal needed by the employees to service the international gates? <a href="#">Previous Q&amp;A Question #117</a>
	Yes.
4.	Are the following excluded from the page count: * 17.2.1 business license * 19 Request for Proposals Forms * manual to respond to question #17.7.1.9 * 17.7.2 Staffing Matrix * 17.10 Cut sheets

	<p>Yes. Yes. No. No. Yes.</p>
5.	For items that are excluded from the page count, may we include in an Additional Information section at the end of our response?
	No, please do not include an additional information section at the end of the response.
6.	Key management and supervisor experience/quals were asked for in 17.5.2 and 17.7.27. Does the authority want this information repeated in both places?
	17.5.2 asks for overall company management experience while 17.7.27 asks for details key management and supervision staff within the organizational chart and their qualifications.
7.	Can we schedule a time to walkthrough the off-site facilities included in the RFP? If so, please provide contact information for scheduling.
	No, Site visit were conducted after the proposal meeting.
8.	The USDA facility: is this an MIA operation or FedEx operation?
	The USDA facility is a building owned by the Authority and leased to USDA for office use.

**Questions are listed as submitted, company names are withheld.**