

**Memphis-Shelby County Airport Authority (Authority)**

**Addendum No. 1**  
**To**  
**Request for Bid 19-1423-40-01**  
**Cargo Building 4 Roof Replacement**

This Addendum is an integral part of the Request for Bid (RFB) package named above. The Memphis-Shelby County Airport Authority deems all sealed bids submitted in recognition and consideration of the entire RFB package— **including all addenda.**

In the event of conflict between the Specifications of the RFB and this Addendum, this Addendum shall prevail.

**Item Number 1**      **RFB Timeline shall be deleted in its entirety and replaced with the following below:**

November 30, 2023	Publication of Legal Notice
November 30, 2023	Release of RFB Documents
<b>December 12, 2023</b>	<b>Pre-Bid Meeting 10:30 a.m.</b>
January 3, 2024	Questions Due from Respondents by 4:30 p.m.
January 8, 2024	Questions and Answers posted on Authority website by 4:30 p.m.
January 17, 2024	Response Due to Authority by 2:00 p.m.
January 22, 2024	Anticipated Purchase Order Commencement Date

The terms “Purchase Order” and “Contract” in this RFB shall be interchangeable.

**Item Number 2** Section 2.4 Pre-Bid Meeting, the section is deleted in its entirety and replaced with the section below:

A Pre-Bid meeting will be held December 12, 2023, at 10:30 a.m. in the Procurement Conference Room on the Mezzanine Level, Terminal C of the Memphis International Airport, 2491 Winchester Road, Memphis, TN 38116. Attendees, please register at [www.eventbrite.com](http://www.eventbrite.com).

Site visits upon request only. Please call (901) 922-8009.