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**Memphis-Shelby County Airport Authority (“Authority”)**

**Addendum No. 1  
To  
Request for Proposals 24-0200-14  
For  
Three Story Garage Sprinkler Replacement**

**Issue Date: May 20, 2025**

**RECITALS**

**WHEREAS**, The Authority issued a certain Request for Proposals MSCAA Project 24-0200-14 Three Story Garage Sprinkler Replacement dated 5/19/2025 (the “RFP”); and

**WHEREAS**, The Authority now wishes to amend certain requirements set forth in the RFP;

**NOW THEREFORE**, in consideration of the mutual covenants, agreements and conditions set forth in the RFP:

**ITEM NO. 1     LEGAL NOTICE**

**REMOVE AND REPLACE** with the attached Legal Notice noted as Addendum No. 1. *Pre-proposal meeting location has been changed.*

**ATTACHMENTS:** The following is attached to this addendum:

Legal Notice

This addendum **must** be signed, to acknowledge receipt, and dated by the respondent and returned to the Authority as part of the respondents RFP response. Failure to do so may be grounds for disqualification of the response. The signed addendum, acknowledging receipt of Addendum No. 1 by the respondent, must be included in the response packet, immediately following the signed RFP.

In the event of conflict between the Requirements of the RFP and the Requirements of this Addendum, the Requirements of this Addendum shall prevail.

WITNESS the signature of the respective party by their duly authorized officer on the day and year herein written.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**LEGAL NOTICE**  
**Request for Proposals**  
**MSCAA Project Number 24-0200-14**  
**Three Story Garage Fire Sprinkler System Replacement**

Sealed proposals for Three Story Garage Fire Sprinkler System Replacement will be received by the Memphis-Shelby County Airport Authority (Authority), Procurement Department, 4150 Louis Carruthers Drive, Memphis, TN 38118, until **2:00 PM Local Time on 6/3/2025**. A listing of all proposers responding will be posted to the Authority's website one (1) hour after the response deadline. Responses to Requests for Proposals will not be publicly opened and read. A complete Request for Proposals Packet with submittal instructions, additional data, and response format may be found on the Authority's website ([www.flymemphis.com](http://www.flymemphis.com)) on or after May 15, 2025.

A pre-proposal conference will be held Thursday, May 22, 2025, at 10:00 AM Local Time in the **Authority's Conference Room on the Mezzanine Level, Terminal A** of the Memphis International Airport, 2491 Winchester Road, Memphis, TN 38116 as well as virtual via video conference (Microsoft Teams Meeting Information: Meeting ID: 253 942 422 934 6; Passcode: mz26Cc3m). The link to the video conference can be found at [www.flymemphis.com](http://www.flymemphis.com). It is **MANDATORY** to attend the pre-proposal conference either virtually or in-person for those wishing to submit a proposal.

Immediately following the pre-proposal conference the Authority will conduct a site visit. For those wishing to submit a proposal, a site visit is **MANDATORY**. All attendees should register for the site visit by sending an email to [bidquestions@flymemphis.com](mailto:bidquestions@flymemphis.com).

All Respondents are responsible for checking the Authority's website up to the submission deadline for any updates, addenda, or additional information. In accordance with the Authority's purchasing policies, the Authority will give preference to businesses located in Shelby County, Tennessee when awarding contracts and making purchases, unless prohibited by law. The successful Respondent must sign a contract with the Authority that includes Federal Aviation Administration provisions, if applicable, regarding the Buy American Preference, Foreign Trade Restriction, Davis-Bacon, Affirmative Action, Debarment and Suspension, Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment, Domestic Preferences for Procurements, and Drug-Free Workplace, all of which are incorporated herein by reference.

Each Response must be made by a contractor licensed in Tennessee and be accompanied by a \$5,000 Proposal Bond. The successful Respondent must execute a Performance Bond and a Payment Bond in the amount of 100% each of the Contract Price and meet the Small Business Participating Program (SBPP) participation goal for this project, which is **0%**.

The Authority reserves the right to reject any or all responses to this Request for Proposals in whole or in part; to waive any informalities, technicalities, or omissions related to this Request for Proposals; and to reject responses on any other basis authorized by the Authority's purchasing policies.

The Authority is an equal opportunity employer and prohibits discrimination based on the grounds of age, race, sex, color, national origin, disability, marital status, military service, or sexual orientation in its hiring and employment practices and in the admission to, access to, or operation of its programs, services, and activities.

By order of:  
Terry Blue, A.A.E.  
President and CEO  
Memphis-Shelby County Airport Authority