

REVISED 10/18/2023 V.2

Memphis International Airport
Proposed Parking Budget
July 2024 - June 2025

GL ACCOUNT DESCRIPTION	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL FY 2024 Proposed	FY 2023	Difference	COMMENTS Corrected
PERSONNEL COMPENSATION																
General Manager	8,190.00	8,190.00	8,190.00	8,190.00	8,190.00	8,190.00	8,190.00	8,190.00	8,190.00	8,190.00	8,190.00	8,190.00	98,280.00	98,280	0.00	
Assistant General Manager	6,397.66	6,397.66	6,397.66	6,397.66	6,397.66	6,397.66	6,397.66	6,397.66	6,397.66	6,397.66	6,397.66	6,397.66	76,771.97	73,819	2,952.77	
Accounting Manager	3,861.29	3,861.29	3,861.29	3,861.29	3,861.29	3,861.29	3,861.29	3,861.29	3,861.29	3,861.29	3,861.29	3,861.29	46,335.50	44,553	1,782.13	
Operations Supervisor	3,640.00	3,640.00	3,640.00	3,640.00	3,640.00	3,640.00	3,640.00	3,640.00	3,640.00	3,640.00	3,640.00	3,640.00	43,680.00			
Auditor	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	38,480.00	37,440	1,040.00	
Administrative Assistant	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	3,206.67	38,480.00	36,400	2,080.00	
Shift Leads	28,078.37	28,078.37	28,078.37	28,078.37	28,078.37	28,078.37	28,078.37	28,078.37	28,078.37	28,078.37	28,078.37	28,078.37	336,940.40	328,142	8,798	
Cashiers	8,606.00	8,606.00	8,606.00	8,606.00	8,606.00	8,606.00	8,606.00	8,606.00	8,606.00	8,606.00	8,606.00	8,606.00	103,272.00	97,032	6,240	
Permanent Shuttle Drivers	13,728.00	13,728.00	13,728.00	13,728.00	13,728.00	13,728.00	13,728.00	13,728.00	13,728.00	13,728.00	13,728.00	13,728.00	164,736.00			
Shuttle Operating Days	20.00	-	20.00	-	20.00	-	10.00	-	24.00	20.00	20.00	25.00				
Seasonal Shuttle Operations	21,754.20	-	21,754.20	-	21,754.20	22,841.91	10,877.10	-	26,105.04	21,754.20	21,754.20	27,192.75	195,788.57			
Contingency & Training	368.33	368.33	368.33	368.33	368.33	368.33	368.33	368.33	368.33	368.33	368.33	368.33	4,420.00	4,420	-	
Overtime	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4,000.00	3,600	400	
Holiday/Vacation	800.00	-	800.00	-	1,600.00	1,600.00	1,600.00	800.00	-	800.00	800.00	-	8,800.00	7,700	1,100	
TOTAL PERSONNEL COMPENSATION	102,257.19	79,682.99	102,257.19	79,682.99	103,057.19	104,145.90	92,170.09	80,482.99	105,812.03	102,257.19	102,257.19	106,900.76	1,159,984.44	731,387	428,598	
PAYROLL TAXES/EMPLOYEE BENEFITS																
Payroll Tax	11,248.29	8,765.13	11,248.29	8,765.13	11,336.29	11,456.05	10,138.71	8,853.13	11,639.32	11,248.29	11,248.29	11,759.08	127,706.00	117,694	10,012	
Health/Welfare	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	80,000.00	72,000	8,000	
Workers Comp	6,043.40	4,709.25	6,043.40	4,709.25	6,090.68	6,155.02	5,447.25	4,756.54	6,253.49	6,043.40	6,043.40	6,317.83	68,612.95	63,234	5,379	
TOTAL PAYROLL TAXES/EMPLOYEE BENEFITS	23,291.69	19,474.39	23,291.69	19,474.39	23,426.97	23,611.07	21,585.96	19,609.67	23,892.81	23,291.69	23,291.69	24,076.92	276,318.96	252,928.17	23,391	

G/L ACCOUNT DESCRIPTION	45,126.00	45,156.00	45,186.00	45,216.00	45,246.00	45,276.00	45,306.00	45,336.00	45,366.00	45,396.00	45,426.00	45,456.00	TOTALS	COMMENTS
OPERATING EXPENSES														
CCD onsite supervisor	4,853.33	4,853.33	4,853.33	4,853.33	4,853.33	4,853.33	4,853.33	4,853.33	4,853.33	4,853.33	4,853.33	4,853.33	58,240.00	
Security Services (Subcontractor CCD)	17,342.69	17,342.69	17,342.69	17,342.69	17,342.69	17,342.69	17,342.69	17,342.69	17,342.69	17,342.69	17,342.69	17,342.69	208,112.32	63,502
Customer Service Agents (Subcontractor CCD)	31,741.00	31,741.00	31,741.00	31,741.00	31,741.00	31,741.00	31,741.00	31,741.00	31,741.00	31,741.00	31,741.00	31,741.00	451,822.80	70,931
Liability Insurance	13,153.00	13,153.00	13,153.00	13,153.00	13,153.00	13,153.00	13,153.00	13,153.00	13,153.00	13,153.00	13,153.00	13,153.00	124,332.00	33,504
Customer Refund	16.75	16.75	16.75	16.75	16.75	16.75	16.75	16.75	16.75	16.75	16.75	16.75	201.00	-
Background Checks	104.08	104.08	104.08	104.08	104.08	104.08	104.08	104.08	104.08	104.08	104.08	104.08	1,249.00	-
Armored Car	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	8,400.00	1,200
Uniforms	416.66	416.66	416.66	416.66	416.66	416.66	416.66	416.66	416.66	416.66	416.66	416.66	3,500.00	1,500
Postage	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	17.00	200.33	-
Tickets	3,083.33	3,083.33	3,083.33	3,083.33	3,083.33	3,083.33	3,083.33	3,083.33	3,083.33	3,083.33	3,083.33	3,083.33	36,999.96	-
Frequent Parker Program Management Fee	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	70,000.00	24,000
Equipment Rental	686.00	686.00	1,186.00	686.00	686.00	686.00	686.00	686.00	686.00	686.00	686.00	686.00	8,732.00	-
Telephone	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,600.00	-
Advertising/Recruitment	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,000.00	600
Payroll Processing Fees	332.00	332.00	332.00	332.00	332.00	332.00	332.00	332.00	332.00	332.00	332.00	332.00	3,984.00	-
Office/General Supplies	1,970.00	966.00	966.00	966.00	966.00	1,970.00	966.00	966.00	966.00	966.00	966.00	966.00	13,600.00	5,000
Annual CPA Audit	640.00	640.00	640.00	640.00	640.00	640.00	640.00	640.00	640.00	640.00	640.00	640.00	7,680.00	480
LYTX	530.08	530.08	530.08	530.08	530.08	530.08	530.08	530.08	530.08	530.08	530.08	530.08	6,360.96	-
TOTAL OPERATING EXPENSES	78,432.26	77,428.26	77,928.26	77,428.26	78,432.26	87,428.26	77,428.26	77,428.26	77,428.26	77,428.26	77,428.26	77,428.60	1,012,578.37	811,861
MANAGEMENT FEE	20,008.42	20,008.42	20,008.42	20,008.42	20,008.42	20,571.17	20,571.17	20,571.17	20,571.17	20,571.17	20,571.17	20,571.17	244,603.04	222,916
INCENTIVE FEE	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	50,000.00	-
TOTAL EXPENSES	228,156.23	200,760.73	227,652.23	200,760.73	228,650.26	239,923.07	216,926.15	202,258.76	231,870.94	227,714.98	227,714.98	233,144.09	2,743,484.81	674,393

FY 24 diff percent

2,458,718.50
284,766
11.58%

Employee report with number of positions by department and wages forecasted by position for the contract year.

Fiscal Year 2024 Memphis International Airport - ABM Employee Roster							
Employee Name	Position	Current Pay Rate	Current Annual Salary	Budgeted Weekly Hours	Proposed Change	Increase (Salaried) or Wage (Hourly)	Budgeted Annual Salary
Management/Admin							
	General Mgr.	\$ 98,280	\$ 98,280.00	40		\$ -	\$ 98,280.00
	Asst. GM	\$ 73,819	\$ 73,819.20	40	4.00%	\$ 2,952.77	\$ 76,771.97
	Accounting Mgr	\$ 44,553	\$ 44,553.37	40	4.00%	\$ 1,782.13	\$ 46,335.50
	Operation supervisor	\$ 20.00	\$ 41,600.00	40	\$1.00	\$ 21.00	\$ 43,680.00
	Auditor	\$ 18.00	\$ 37,440.00	40	\$0.50	\$ 18.50	\$ 38,480.00
	Admin Asst	\$ 17.50	\$ 36,400.00	40	\$1.00	\$ 18.50	\$ 38,480.00
Subtotals			\$ 332,092.57	240			\$ 342,027.47
Supervisors							
	Shift Lead	\$ 18.25	\$ 37,960.00	40	4%	\$ 18.98	\$ 39,478.40
	Shift Lead	\$ 18.25	\$ 37,960.00	40	4%	\$ 18.98	\$ 39,478.40
	Shift Lead	\$ 18.00	\$ 37,440.00	40	4%	\$ 18.72	\$ 38,937.60
	Sr. Shift Lead	\$ 18.25	\$ 37,960.00	40	4%	\$ 18.98	\$ 39,478.40
	Shift Lead	\$ 18.00	\$ 37,440.00	40	4%	\$ 18.72	\$ 38,937.60
	Shift Lead	\$ 18.25	\$ 30,368.00	32	4%	\$ 18.98	\$ 31,582.72
	Shift Lead	\$ 18.00	\$ 37,440.00	40	4%	\$ 18.72	\$ 38,937.60
	Shift Lead	\$ 18.00	\$ 37,440.00	40	4%	\$ 18.72	\$ 38,937.60
	Shift Lead	\$ 18.00	\$ 29,952.00	32	4%	\$ 18.72	\$ 31,150.08
Subtotals			\$ 294,008.00	344			\$ 336,940.40
Shuttle bus drivers							
Proposed	Driver	\$ 17.00	\$ 35,360.00	40	\$1.00	\$ 18.00	\$ 37,440.00
Proposed	Driver	\$ 17.00	\$ 17,680.00	20	\$1.00	\$ 18.00	\$ 18,720.00
Proposed	Driver	\$ 17.00	\$ 35,360.00	40	\$1.00	\$ 18.00	\$ 37,440.00
Proposed	Driver	\$ 17.00	\$ 17,680.00	20	\$1.00	\$ 18.00	\$ 18,720.00
Proposed	Driver	\$ 17.00	\$ 35,360.00	40	\$1.00	\$ 18.00	\$ 37,440.00
Proposed	Driver	\$ 17.00	\$ 17,680.00	20	\$1.00	\$ 18.00	\$ 18,720.00
Subtotals			\$ 159,120.00	180			\$ 168,480.00
Cashiers							
	Cashier	\$ 16.15	\$ 33,592.00	40	\$ 1.00	\$ 17.15	\$ 35,672.00
	Cashier	\$ 15.25	\$ 31,720.00	40	\$ 1.00	\$ 16.25	\$ 33,800.00
	Cashier	\$ 15.25	\$ 31,720.00	40	\$ 1.00	\$ 16.25	\$ 33,800.00
Subtotals			\$ 97,032.00	120			\$ 103,272.00
Contingency		\$ 17.00	\$ 4,420.00	5	\$ -	\$ 17.00	\$ 4,420.00
Subtotals			\$ 4,420.00	5.00			\$ 4,420.00
Totals			\$ 886,672.57	709			\$ 955,139.87

CCD Schedule

ONSITE SUPERVISOR										Weekly Total Hours
	SUN	MON	TUE	WED	THU	FRI	SAT	Total Hours		
FT1s	8.0	8.0			8.0	8.0	8.0	40.0	40.0	weekly \$1,120.00 annually \$58,240.00
SECURITY SCHEDULES										
	SUN	MON	TUE	WED	THU	FRI	SAT	Total Hours		
FT1s			8.0	8.0	8.0	8.0	8.0	40.0		
PT1s	8.0	8.0	8.0	8.0				32.0		
PT2s	8.0	8.0			8.0	8.0	8.0	40.0	112.0	
Total Security Hours:									152.0	Weekly \$ 4,002.16 Annually \$ 208,112.32

CUSTOMER SERVICE SCHEDULES

CUSTOMER SERVICE SCHEDULES										Weekly Total Hours
	SUN	MON	TUE	WED	THU	FRI	SAT	Total Hours		
1st Shift										
FT1	7.5	7.5	7.5	7.5	7.5	7.5		37.5		
FT2	7.5	7.5	7.5	7.5	7.5			37.5		
PT1	7.5					7.5	7.5	15.0		
PT1					7.5	7.5	7.5	15.0	105.0	
2nd Shift										
FT3	7.5	7.5	7.5	7.5	7.5			37.5		
PT2					7.5	7.5	7.5	15.0		
PT3					7.5	7.5		15.0		
FT4	7.5	7.5	7.5	7.5		7.5	7.5	37.5	105.0	
3rd Shift										
FT5	7.5	7.5	7.5	7.5	7.5			37.5		
FT6	7.5	7.5	7.5	7.5	7.5	7.5	7.5	37.5		
PT4	7.5	7.5				7.5	7.5	30.0	105.0	
Contingency & Training										
Varies	7.5	7.5						15.0	15.0	
Total Customer Service Hours:									330	Weekly \$ 8,688.90 Annually \$ 451,822.80