

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY
COUNTY AIRPORT AUTHORITY (MSCAA) September 16, 2026

CALL TO ORDER

***MSCAA Board Meetings are held at the Airport Authority Offices unless noted
otherwise and are available to watch via ZOOM Webcast.***

APPROVAL OF BOARD MEETING MINUTES: ***August 19, 2026***

REGISTERED PUBLIC COMMENTS

Resolutions for Approval This Month

Approval to Execute a Contract – Open End NEPA Consulting Services - AKRF, Inc.

Division Reports

TREASURER and PROPERTIES REPORTS

Sylvester Lavender, Vice President of Finance and Administration/CFO

OPERATIONS REPORT

Marshall Stevens, Vice President of Operations/COO

INFORMATION ITEMS

NEXT BOARD MEETING – ***October 21, 2026 (3rd Wednesday)***

Memphis-Shelby County Airport Authority

Treasurer's Report

For the Two Months Ended August 31, 2026

SUMMARY	Current Period Actual	Current Period Budget	Variance	% Variance	YTD Actual	YTD Budget	YTD Variance	YTD % Variance	Annual Budget
Revenues	13,568,477	13,095,994	472,483	3.6%	27,725,833	27,037,684	688,149	2.5%	161,240,900
Expenses	11,298,138	11,531,368	(233,230)	(2.0%)	22,081,232	22,660,846	(579,614)	(2.6%)	161,240,900
Net Revenues	2,270,339	1,564,626	705,713		5,644,601	4,376,838	1,267,763		0
SUMMARY BY COST CENTER									
Revenues									
Terminal	2,803,578	2,831,691	(28,113)	(1.0%)	5,629,625	5,724,907	(95,282)	(1.7%)	34,366,100
Ground Transportation	3,890,084	3,643,388	246,696	6.8%	8,200,594	7,856,520	344,074	4.4%	45,299,300
Airfield	6,073,173	6,007,612	65,561	1.1%	12,347,719	12,183,674	164,045	1.3%	73,795,900
Other Aviation	364,535	335,540	28,995	8.6%	726,288	674,222	52,066	7.7%	4,152,000
Non-Aviation	108,054	83,319	24,735	29.7%	221,783	187,703	34,080	18.2%	1,084,600
Other Sources	329,053	194,444	134,609	69.2%	599,824	410,658	189,166	46.1%	2,543,000
Total Revenues	13,568,477	13,095,994	472,483	3.6%	27,725,833	27,037,684	688,149	2.5%	161,240,900
Expenses									
Terminal	1,424,385	1,512,923	(88,538)	(5.9%)	2,724,211	3,011,428	(287,217)	(9.5%)	18,451,905
Ground Transportation	529,336	709,275	(179,939)	(25.4%)	1,058,491	1,456,792	(398,301)	(27.3%)	8,045,400
Airfield	1,950,309	1,701,176	249,133	14.6%	3,645,662	3,334,629	311,033	9.3%	25,409,064
Field Shop	210,795	225,086	(14,291)	(6.3%)	535,254	436,426	98,828	22.6%	2,706,191
General Admin	1,886,916	2,034,180	(147,264)	(7.2%)	3,798,104	3,995,327	(197,223)	(4.9%)	30,333,049
Operation & Public Safety	1,235,504	1,249,791	(14,287)	(1.1%)	2,332,544	2,377,808	(45,264)	(1.9%)	16,115,791
Other & Non Aviation	133,695	171,738	(38,043)	(22.2%)	265,068	326,538	(61,470)	(18.8%)	2,145,500
Bond Principal Int. & Coverage	3,682,175	3,682,175		0.0%	7,364,350	7,364,350		0.0%	44,186,100
Capital Disbursements	245,024	245,024		0.0%	357,548	357,548		0.0%	11,847,900
Discretionary Accounts	166,667	166,667		0.0%	333,334	333,334		0.0%	2,000,000
Total Expenses	11,298,138	11,531,368	(233,230)	(2.0%)	22,081,232	22,660,846	(579,614)	(2.6%)	161,240,900
Revenues Over/(Under) Expenses	2,270,339	1,564,626	705,713		5,644,601	4,376,838	1,267,763		0

RESOLUTION

OPEN END NEPA CONSULTING SERVICES

MSCAA PROJECT NO. 26-1497-00

Statement of Qualifications

Received July 16, 2026

AKRF, Inc.*

CHA Consulting, Inc.*

Terracon Consultants, Inc.*

**out-of-town*

WHEREAS, pursuant to public advertisement, Statements of Qualifications to provide Open End Consulting Services to assist the Memphis-Shelby County Airport Authority (“Authority”) in maintaining National Environmental Policy Act (NEPA) compliance were received on July 16, 2026; and,

WHEREAS, the scope of services includes advising the Authority to determine the required level of NEPA documentation on projects at Frederick W. Smith International Airport, Charles W. Baker Airport, and General DeWitt Spain Airport, and, depending upon the required level of documentation, the preparation of Categorical Exclusions, Environmental Assessments, and/or Environmental Impact Statements; and,

WHEREAS, the Statement of Qualifications of all firms were evaluated by the selection committee according to established criteria, and after review, the firms were ranked in the following order:

1. AKRF, Inc.
2. CHA Consulting, Inc.
3. Terracon Consultants, Inc.

and,

WHEREAS, AKRF, Inc. was selected as the most qualified firm to provide the requested professional consulting services; and,

WHEREAS, Airport Management's Capital Program Executive Staff (CPES), by action taken on September 10, 2026, recommends award of the contract to AKRF, Inc.; and,

WHEREAS, Airport Management has established an estimated budget for the first contract year of \$200,000.00 (based on an anticipated projects and estimated billing rates) to be tracked by specific project and expenditures; and,

WHEREAS, the term of the agreement will be for three (3) years with two one-year options, subject to the Authority's sole discretion; and,

WHEREAS, in furtherance of its Small Business Participation Program (SBPP), the Airport Authority established a Small Business Enterprise (SBE) goal of 10% for the full term of this contract;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, Memphis-Shelby County Airport Authority, that the President and CEO, or his designee, is hereby authorized to execute a contract with AKRF, Inc. to provide professional consulting services as herein described, costs to be paid from various funding sources as designated by the CFO based on associated projects.

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09-16-26