

BID ENVELOPE
MSCAA PROJECT NO. 23-1476-17-02

NAME OF PROJECT: SNOW REMOVAL EQUIPMENT BUILDING - BUILDING PACKAGE - CONSTRUCTION

BIDS DUE: 6/25/2026 **TIME:** 2:00 PM Local Time

MEMPHIS SHELBY COUNTY AIRPORT AUTHORITY (MSCAA)
 PROCUREMENT DEPARTMENT
 MEMPHIS INTERNATIONAL AIRPORT
 4150 Louis Carruthers Drive
 Memphis, TN 38118 (901) 922-8000

BIDDER IDENTIFICATION:

Bidder _____

Address _____

TENNESSEE CONTRACTOR LICENSE INFORMATION:

License Number _____

License Classification Applicable to Project _____

License Expiration Date _____

Dollar Limit _____

SUBCONTRACTORS (OR PRIME CONTRACTORS) TO BE USED ON THIS PROJECT IN THE BELOW LISTED CAPACITIES:

Note: Where applicable, one contractor/subcontractor performing electrical, plumbing, heating, ventilation, air conditioning, and masonry work must have its license number, applicable classification, expiration date and dollar limit on the BID ENVELOPE containing the BID PROPOSAL. **Prime contractors** who are to perform the electrical, plumbing, heating, ventilation, air conditioning or masonry work **MUST** list themselves as “Self-Perform” in the Sub-contractor list below.

	Sub-contractor List	License No.	Applicable Classification	Expiration Date	Dollar Limit
Electrical					
Plumbing					
Heating					
Ventilation					
Air Conditioning					
Masonry					

BID ENVELOPE

COMPLETE THIS FORM AND ATTACH IT TO THE OUTSIDE OF THE BID ENVELOPE. PLEASE REVIEW INSTRUCTIONS TO BIDDERS FOR BID PACKAGE DELIVERY AND FOR OTHER INFORMATION AND CONDITIONS. MSCAA RESERVES THE RIGHT, IN ITS SOLE DISCRETION, TO REJECT AND DISQUALIFY YOUR BID IF YOU, YOUR PARENT, SUBSIDIARY, AFFILIATE, OR PREDECESSOR IN INTEREST OR ANY OF YOUR SUBCONTRACTORS, SUPPLIERS, AND/OR THEIR PARENTS, SUBSIDIARIES, AFFILIATES OR PREDECESSORS IN INTEREST HAVE PENDING LITIGATION OR CLAIMS WITH THE MSCAA.

LEGAL NOTICE
Request for Bids
MSCAA Project Number 23-1476-17-02
Snow Removal Equipment Building - Building Package - Construction

Sealed bids for Snow Removal Equipment Building - Building Package - Construction will be received by the Memphis-Shelby County Airport Authority (Authority), Procurement Department, 4150 Louis Carruthers Drive, Memphis, TN 38118, until **2:00 PM Local Time on 6/25/2026**. Bids will not be received at any other location. Within 30 minutes thereafter, the bids will be opened and publicly read **at the Procurement Department Conference Room (at the above address) as well as** via phone/video conference (link/phone information available online at <https://flymemphis.com/rfps-rfqs/>). The Bid Documents, including a description of the scope of work, the required response format, and additional instructions may be obtained on or after **May 28, 2026** online at <https://flymemphis.com/rfps-rfqs/>.

A Virtual Pre-Bid Meeting will be held on Thursday June 4, 2026, at 11:00 AM local time via phone/video conference (link/phone information available online at <https://flymemphis.com/rfps-rfqs/>). The project site will be available for inspection following the meeting at 1:30 PM local time. Anyone that would like to attend the site visit must register by Wednesday, June 3, 2026. Site Visit registration is done by emailing bidquestions@flymemphis.com. Pre-bid and site visit attendance is strongly recommended. All instructions for the Pre-Bid Meeting and Site Visit can be found at <https://flymemphis.com/rfps-rfqs/>.

All Bidders are responsible for checking the Authority's website up to the submission deadline for any updates, addenda or additional information. The successful Bidder must sign a contract with the Authority that includes Federal Aviation Administration provisions, if applicable, regarding the Buy American Preference, Foreign Trade Restriction, Davis-Bacon, Affirmative Action, Debarment and Suspension, and Drug-Free Workplace, all of which are incorporated herein by reference.

Each bid must be made by a contractor licensed in Tennessee and be accompanied by a 5% Bid Guarantee. The successful bidder must execute a Performance Bond and a Payment Bond in the amount of 100% each of the Contract Price and meet the Small Business Participation Program (SBPP) participation goal for this project, which is **15%**.

The Authority reserves the right to reject any or all responses to this Request for Bids in whole or in part; to waive any informalities, technicalities, or omissions related to this Request for Bids; and to reject responses on any other basis authorized by the Authority's purchasing policies.

The Authority is an equal opportunity employer and prohibits discrimination based on the grounds of age, race, sex, color, national origin, disability, marital status, military service, or sexual orientation in its hiring and employment practices and in the admission to, access to, or operation of its programs, services, and activities.

By order of:
Terry Blue, A.A.E.
President and CEO
Memphis-Shelby County Airport Authority

DIVISION 0 – SECTION 00451

BIDDER’S QUALIFICATIONS

Each bidder shall furnish the following completed and signed statements on "evidence of competency" and "evidence of financial responsibility" with its bid in accordance with General Provision 20-02. In addition, the Owner reserves the right to conduct such additional investigation into the competency and responsibility of the bidders (or any particular bidder) as the Owner may deem necessary.

Evidence of Competency

1) Company Name:

2) Physical Address:

3) Mailing Address (if different than Physical Address):

4) Telephone Number:

5) When Organized:

6) Where Incorporated:

7) How many years has your organization been in business?

- 8) List the business license and contractor license(s) or registration numbers for the Contractor's Project Office that pertain to the Project.

- 9) List all other names under which your organization currently does business and, for each name, identify jurisdictions in which it is registered to do business under that trade name.

- 10) How many full-time employees work for your organization?

- 11) What is the type of construction work in which you are principally engaged?

- 12) On separate sheet, list four (4) contracts/projects of similar size/type in past five (5) years either completed or in progress, that are representative of your organization's experience and capabilities.

[] Separate sheet attached

- 13) List the categories of work that your organization typically self-performs.

14) List any claims, litigation, or arbitration arising from construction contracts in the past five (5) years.

15) Has your organization ever been declared in default on any contract?

Yes No

If yes, please explain:

Evidence of Financial Responsibility

1) Financial Report

Provide a confidential statement or report on the bidder’s financial resources and liabilities as of the last calendar year or the bidder’s fiscal year.

Statement attached

2) Total amount of bonding capacity

\$ _____

3) Total bonding capacity available for the project

\$ _____

4) State your organization’s total dollar value of work currently under contract.

\$ _____

END OF SECTION 00451

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