

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY COUNTY AIRPORT
AUTHORITY (MSCAA) December 19, 2019

CALL TO ORDER

RECOGNITION OF VISITORS, OTHERS

APPROVAL OF BOARD MEETING MINUTES *November 21, 2019*

Resolutions for Approval This Month

1. Concourse "B" Art Committee Update
2. Approval to Purchase – Mobile Passenger Stairway - 72 Hour LLC. dba National Auto Fleet Group
3. Approval of Contract Budget– Construction Quality Control & Testing Services – Professional Services Industries, Inc.
4. Approval of the Change of Channel Partner Process with Dell Marketing, LP to En Pointe Technologies Sales, LLC

Division Reports

TREASURER and PROPERTIES REPORTS

Forrest Artz, Vice President of Finance and Administration/CFO

OPERATIONS REPORT

Terry Blue, Vice President of Operations

INFORMATION ITEMS

NEXT BOARD MEETING – January 16, 2020

RESOLUTION

WHEREAS, the Memphis-Shelby County Airport Authority ("Airport Authority") is authorized by the public purchasing provisions of state law to participate in the cooperative purchasing of supplies and/or services and, as an exception to the bidding requirements, such authority is set forth in Policy 801(7)(a) of the Airport Authority's Policy Manual; and,

WHEREAS, by Resolution #14-4684, dated September 18, 2014, the Airport Authority approved purchases pursuant to the Joint Exercise of Powers Agreement ("Agreement") with the National Joint Powers Alliance, which is now known as "Sourcewell"; and,

WHEREAS, pursuant to this Agreement, the Airport Authority desires to purchase one (1) self-propelled passenger stairway; and,

WHEREAS, 72 Hour LLC, dba National Auto Fleet Group, pursuant to Sourcewell contract #091218-NAF, has proposed to furnish a TLD ABS-580 Diesel Mobile Passenger Stairway at a price of \$128,055.50; and,

WHEREAS, the Mobile Passenger Stairway will be available for usage by all airlines operating at Memphis International Airport; and,

WHEREAS, Airport Authority Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to purchase a mobile passenger stairway from 72 Hour LLC, dba National Auto Fleet Group, as herein described, cost to be paid from the Airport Authority's Operating Funds or any other funds as identified by the CFO..

12-19-19

RESOLUTION

WHEREAS, by Resolution 16-4771, adopted December 15, 2016, the Board of Commissioners ("Board") of the Memphis-Shelby County Airport Authority ("Airport Authority") authorized the execution of a three year base and two optional year contract with Professional Services Industries, Inc. to provide on-site construction quality control and testing services on an as-needed basis in support of the Airport Authority's Capital Improvement Program for the project described as:

CONSTRUCTION QUALITY CONTROL AND TESTING SERVICES
Memphis International Airport
MSCAA PROJECT NO. 16-1405-00

WHEREAS, Contract No. 16-1405-00 was executed effective December 30, 2016 ("Contract") and established a scope of services with commensurate unit billing rates and an estimated budget for the first contract year of \$500,000; and,

WHEREAS, by Resolution No. 17-4820 adopted on December 14, 2017, the Board authorized an estimated not-to-exceed budget for the second contract year of \$650,000; and,

WHEREAS, by Resolution No. 18-4865 adopted on December 13, 2018, the Board authorized an estimated not-to-exceed budget for the third contract year of \$950,000; and,

WHEREAS, Airport Authority Management has negotiated billing rates for the fourth year, the first optional year, of the Contract and an estimated not-to-exceed budget in the amount of \$950,000, which is based on currently active and anticipated projects and will be tracked by specific project and expenditures; and,

WHEREAS, due to the lack of subcontracting opportunities, the Airport Authority was unable to establish a Disadvantaged Business Enterprise (DBE) goal for this Contract; and,

WHEREAS, the Airport Authority's Capital Program Executive Staff, by action taken on December 12, 2019, recommends approval of the estimated budget for the fourth contract year of Contract No. 16-1405-00; and,

WHEREAS, Airport Authority Management also recommends approval of the estimated budget for the fourth contract year effective January 1, 2020;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to operate within the estimated budget for the fourth contract year for Contract No. 16-1405-00 with Professional Services Industries, Inc., as herein described, effective January 1, 2020, cost to be paid from various funding sources as approved for each project associated with the required testing or any other funds as identified by the CFO.

12-19-19

RESOLUTION

WHEREAS, the State of Tennessee ("State") competitively selected Dell Marketing L.P. ("Dell") to offer computer software and services to local governmental agencies in the State under Statewide Contract ("SWC") Number 3006; and,

WHEREAS, by Resolution #19-4887, dated May 16, 2019, the Board of Commissioners of the Memphis-Shelby County Airport Authority ("Airport Authority") approved an Enterprise Agreement ("EA") with Microsoft through Dell in accordance with SWC Number 3006 for a three-year term; and,

WHEREAS, SWC Number 3006 expired on September 30, 2019, and the State did not renew the SWC with Dell; and,

WHEREAS, the State competitively selected En Pointe Technologies Sales, LLC ("En Pointe"), to be a service provider for commercial off-the shelf software including basic installation, training, and maintenance to local governmental agencies in the State under SWC Number 3999; and,

WHEREAS, software provided via SWC Number 3999 includes Microsoft products; and,

WHEREAS, the State has instructed that local governmental agencies who purchased a Microsoft EA through Dell under SWC Number 3006 must initiate a Change of Channel Partner to reassign their Microsoft EA to En Pointe under SWC Number 3999; and,

WHEREAS, cooperative purchasing agencies can change service providers and, should such a service provider change occur again during the term of the cooperative purchasing contract described herein, Airport Authority Management

requests authorization to likewise change service providers to remain compliant with the cooperative purchasing contract offered by the agency referenced herein; and,

WHEREAS, Airport Authority Management recommends that the Change of Channel Partner process be initiated as herein described;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Memphis-Shelby County Airport Authority, that the President/CEO or his designee is hereby authorized to initiate the Change of Channel Partner process and thereby transfer the Enterprise Agreement with Microsoft from Dell Marketing, L.P. to En Pointe Technologies Sales, LLC, for the same three-year term as previously described, cost to be paid from MSCAA Annual Operating Funds or any other funds as identified by the CFO.

12-19-19